

The Economic Development Commission (EDC) held their regular meeting on Tuesday, June 23, 2015 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members present were Milton Hathaway, Cathy Teller, Bill Anderson and Scott Rich.

1. Call to Order

Neal Kerr called the meeting to order at 7:02 p.m.

2. Approval/Modification of Minutes to the March 24, 2015 Meeting

A motion was made by Mr. Teller, seconded by Mr. Hathaway to approve the regular meeting minutes of the March 24, 2015 meeting. Motion unanimously passed.

A motion was made by Mr. Rich, seconded by Ms. Teller to amend the agenda to include approval of the May 26, 2015 minutes. Motion unanimously passed.

Approval/Modification of Minutes to the May 26, 2015 Meeting

A motion was made by Ms. Teller, seconded by Mr. Rich to approve the regular meeting minutes of the May 26, 2015 meeting with the following amendment:

IV. A.1. "P & Z Activities: M. Hathaway said a special permit..."

Motion passed with Mr. Kerr abstaining.

3. Public Comment/Introduction of Guests

None.

4. On-going Business

A. Commission Members' Reports

1. P&Z Activities: Mr. Kerr shared with the commission a copy of the first draft of the Plan of Conservation and Development. There is a deadline to accept the final draft by the end of the year. Mr. Kerr explained the purpose of the plan is for general guidance.

Simoniz has submitted an application to expand their warehouse.

An application for a zoning regulation change has been submitted for 199 Hop River Road to allow a drive- thru. The group discussed the process required is to submit for a regulation change. Ms. Teller will draft a letter of support for a regulation change on behalf of the EDC and send to the Planning and Zoning Commission.

Ms. Teller shared with the group a chart detailing vacant properties in the Bolton's main commercial/industrial zones. The report was created by Planning & Zoning Commission member Chris Davey. The information is approximate and for discussion purposes only.

2. Vibrant Communities Initiative (VCI) Grant

There are no new updates since the May meeting.

3. Regular Meetings with Land Use Boards

No upcoming meetings are scheduled.

4. Outreach

- a. Route 44 Trail-Public Information Meeting

Ms. Teller provided an addendum to the 2008 CRCOG Pedestrian and Bicycle Plan.

Additionally, the Greenway Trail Extension on Route 44 will be an off-road trail, with no

barriers. The group discussed adding a standing agenda item of discussion points to bring to the BOS.

b. **BWC Long Term Project**

Ms. Teller reported that \$1,000 has been transferred from the EDC Budget to the EDC Development fund to put towards new signs for the town.

c. **TCCC EDC subcommittee**

Mr. Hathaway shared information on two events he attended. One was for Webster Bank at UConn and the Tolland County Agriculture Center is now offering the options of purchasing healthy foods. Mr. Hathaway offered to reach out to the owners of the new restaurant if they would like the Tolland County Chamber of Commerce to hold a grand opening. Additionally there is a monthly meeting with representatives from each town to discuss what is new.

B. Bolton Business Yellow Pages

Commission members will reach out to businesses to confirm information to be put in the Bolton Business Yellow Pages.

C. Update EDC Website/Mission

The group reviewed a draft of verbiage for the EDC website. The group will continue discussions at the next meeting.

D. Branding Project

The group had previously discussed a list of activities that has to do with Bolton. Ms. Teller shared information on an upcoming free webinar regarding multi-generational travel.

E. Budget Balance

Nothing new to report, balance is same as previous month.

Additional Information:

Mr. Anderson shared a draft letter to Patrice Carson, Director of Community Development regarding poultry regulations for residential zoning. The current regulation is in the process of being reviewed. It will have to go to a Public Hearing before it is approved. If the issue is considered to effect the Economic Development Commission discussions will continue.

5. New Business

Mr. Hathaway suggested the EDC should form an opinion if another cell tower is proposed in town. It does effect Economic Development.

6. Announcements

A. Next EDC Regular Meeting is scheduled for Tuesday, July 28, 2015 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

7. Adjournment

A motion was made by Mr. Rich, seconded by Mr. Hathaway to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.