

The Economic Development Commission (EDC) held their regular meeting on Tuesday, April 22, 2014 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Cathy Teller, Scott Rich (left the meeting at 7:32 P.M.), and William Anderson.

- I. Call to Order: Mr. Kerr called the meeting to order at 7:03 P.M.
- II. Approval/Modification of Minutes of March 25, 2014 Meeting:
A motion was made by Mr. Rich, seconded by Ms. Teller to approve the minutes of the March 25, 2014 with the following correction:

Section IV. A. 1. P&Z Activities: "S. Rich reported that there may be a potential avenue for seeking funding"

Motion passed unanimously.
- III. Public Comment/Introduction of Guests: None.
- IV. On-going Business:
 - A. Commission Members' Reports
 1. P&Z Activities: Mr. Kerr reported that P&Z has been focusing on the POCD. A survey has been compiled by Planimetrics to get feedback from individuals on boards and commissions. Surveys need to be returned by April 25th. The group briefly discussed the questions.
 2. Vibrant Communities Initiative (VCI) Grant: Mr. Rich reported that the next meeting will be taking place on April 30th. Discussion will take place on how the plan can be introduced to the residents.
Mr. Kerr reported that a new restaurant will be opening on West Road, near Bolton Pizza.
 3. PZC Fire Protection Regulations Subcommittee: Mr. Anderson reported that the last meeting went very well. It was a joint meeting with the Planning and Zoning Commission and the Board of Selectmen. Local business owners were present to give feedback on the current regulations.
 4. Budget: A current budget was not available to report on.
 5. Outreach
 - a. Bolton Business Spring Gathering – May 29, 2014: Ms. Teller has prepared the invitation. They will be sent out in the next couple of weeks. Mr. Anderson will work on compiling contact information for town businesses. The group reviewed the agenda and menu.
 - b. Re-opening of Villa Louisa: Mr. Anderson reported that the ribbon cutting went very well. The Board of Selectmen and Joyce Stille were present.
 - c. Dean Cabinetry: Ms. Teller will check to see if Tolland County Chamber of Commerce would be of assistance with the ribbon cutting for Dean Cabinetry. The group decided that the business owner should coordinate any press releases.
 - B. Bolton Business Yellow Pages
 1. Business Questionnaires: Mr. Anderson reported he is still working on this.
 - C. Branding Project: No new updates.

- V. New Business
 - A. Update website page for EDC: The group reviewed what is currently on the town website for information. The group will continue discussion at the next meeting with Mr. Rich.
- VI. Announcements
 - A. Next EDC Regular Meeting is on Thursday, May 29, 2014 immediately following the 2014 Bolton Business Gathering, at Georgina's, 275 Boston Turnpike, Bolton.
- VII. Adjournment: A motion was made by Ms. Teller, seconded by Mr. Anderson to adjourn the meeting at 8:28 P.M.

Respectfully submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any changes to them.