

The Economic Development Commission "EDC" held their regular meeting on Tuesday, October 22, 2013 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Scott Rich, Bill Anderson and Cathy Teller; also in attendance were resident Milton Hathaway and resident/business owner Kathy Aspinall.

I. Call to Order:

Mr. Kerr called the meeting to order at 7:02 P.M.

II. Approval/Modification of Minutes of October 22, 2013 Meeting.

A motion was made by Mr. Rich, seconded by Mr. Anderson to accept the minutes as presented. Motion passed unanimously.

III. Public Comment/Introduction of Guests

Ms. Aspinall, owner of the Corvette Connection and MKM Transportation, expressed concerns she has with the town and that she feels that the town does not support local businesses.

IV. On-Going Business

A. Commission Members' Reports

1. **P&Z Activities**-Ms. Teller shared an email received from Interim Director of Community Development, Patrice Carson. She may be able to attend the next meeting. Ms. Teller will ask her to provide a brief summary of recent Planning and Zoning activities.
2. **Vibrant Communities Initiative (VCI Grant)**-Mr. Rich reported that there have been no updates since the meeting that was held to review the draft report.
3. **PZC Fire Protection Regulations Subcommittee**-Mr. Kerr reported that there have not been any updates to the Fire Protection Regulations Subcommittee. A meeting should be set up in the near future to discuss funding cisterns on Route 44 and Route 6. The group briefly discussed how the installation of cisterns would work if funded by the town.

Mr. Anderson reported that discussions are currently taking place between the Town of Manchester and Simoniz regarding running a public water supply to their business.

4. **Budget**-Mr. Kerr reported that he has not received a copy of the budget. Ms. Teller will contact Finance and request a copy.
5. **Outreach-**
 - a. **Business Questionnaires**
Mr. Kerr shared the revised business questionnaires. Once they are completed, the responses will be automatically populated into an excel spreadsheet that Mr. Kerr has access to. Mr. Anderson is continuing to work on updating contact information.

Ms. Aspinall shared that there will be a Winter Faire on December 7th at the Bolton Center School. Other town organizations will have booths set up. The invitation was extended to the EDC.

b. Bolton Women's Club Meeting

Mr. Anderson has volunteered to speak at the meeting. He will discuss updating the Bolton Business Yellow Pages, and are looking for new businesses to add. The meeting will take place on December 7th.

B. Bolton Business Yellow Pages

Discussed previously.

C. Branding Project

Ms. Teller has been in touch with MetroHartford Alliance to see if they would be interested in purchasing one of the branding videos. At this point she still has not received an answer.

V. New Business

A. Meeting Dates for 2014

A motion was made by Mr. Anderson, seconded by Mr. Kerr to set the following meeting dates for 2014: January 28, February 25, March 25, April 22, May 27, June 24, July 22, August 26, September 23, October 28 and December 2. Motion unanimously passed.

Other Business: The group discussed possibly holding a ribbon cutting for Subway. Ms. Teller suggested the Tolland County Chamber of Commerce assisting with ribbon cutting.

Mr. Anderson asked about looking into the new Low Impact Development Regulations. He will look into the state statute to see if the state regulates it or if it is the town.

VI. Announcements

Next EDC Regular Meeting is on Tuesday, December 3, 2013 at 7:00 P.M. in Room 9 of the Notch Road Municipal Center. (No meeting scheduled for November)

VII. Adjournment

A motion was made by Ms. Teller, seconded by Mr. Rich to adjourn the meeting at 8:15 P.M. Motion passed unanimously.

Respectfully submitted,

Heidi Bolduk

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