

**Bentley Memorial Library Board
Regular Meeting
Tuesday, December 8, 2015
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Loni Hryn, Dot Neil, Polly Silva and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:00p.m.

1. Approve minutes of the Regular Meeting November 10, 2015:

A motion was made by Ms. Goldsnider, seconded by Ms. Ames to approve the minutes as presented. The motion passed unanimously.

2. Correspondence:

Ms. Thornton informed the library board that Bentley Memorial Library received monetary donations to purchase library material from Mr. & Mrs. Samuel Teller and Mrs. Hope Grunske.

3. Director's Report:

Ms. Thornton distributed the following information to board members: November 2015 Statistical Report, Town of Bolton Library Summary with Salary Expenses, and Freedom of Information Educational Workshop Invitation 1/25/2016.

4. Old Business:

A. Programs Update:

Special Storytime for Children of All Ages, Adult Coloring Book Club, "To Kill a Mockingbird," by Harper Lee, Read To The Therapy Dogs and Meet Children's Author Teresa Easley Programs were well attended. The Coloring Book Club may have a holiday party. The Therapy Dogs will return in February, the date to be determined. The story hour topic this month is squirrels. After the holidays the library will begin a new six week story hour session.

B. C-Car Update: New forms were received for C-car. The new names for: C-Car is deliverIT CT, looking for a book is findIT CT, and the interlibrary loans system is requestIT CT. Most of the equipment for the new system is installed at main headquarters; still there is no firm date for release at this time.

5. New Business:

A. 2016 Budget: Budget Notification to the town is due this month. Ms. Thornton informed the library board of the following requests to be made: \$1600 cut from last year added back into 2016 book budget and money for book drops added to equipment. The rest of the budget is the same except for contracted salaries.

B. Five Year Capital Plan: Library is not planning on adding anything to Capital Plan at this time.

C. Displays: Current library displays include: Charlie Brown 50th Anniversary, Star Wars, Squirrels and books on the presidential candidates.

D. Toy Collection: The library is collecting cat and dog toys for Our Companions.

E. Giving Tree: The library has a Giving Tree; anyone interested can take a tag from the tree and bring back a gift for a local family in need. Gifts are distributed through Bolton Social Services.

Adjournment: A motion was made by Ms. Neil, seconded by Ms. Hryn to adjourn the meeting at 4:35pm. The motion passed unanimously.

The next meeting is January 12, 2016 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.