

**BOLTON FIRE COMMISSION
MONDAY, DECEMBER 14, 2015
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were Chris Moquin, John Roback and Robert Langton. Chief Dixon and Fire Marshal Raymond Walker were also present. Absent was John Morianos.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the November 16, 2015 minutes. (JR/CM) VU. (The October meeting was cancelled).

PAYMENT OF BILLS – Bills that were paid in November were circulated and discussed.

CORRESPONDENCE – Memo from Joyce Stille regarding the upcoming budget.

COMMUNICATIONS FROM THE CHIEF –

- Chief Dixon is working on preparing the 2016-2017 fire department budgets for the town.
- Robert Langton questioned the stipends for officer which is part of the fire department budget. A discussion was held.
- Chief Dixon will be serving on an interview panel for reviewing applicants for the position of Fire Chief in the Town of Somers.
- The bids for the new tanker will be opened on January 4, 2016.
- Holiday Party was held on Saturday, December 12, 2015 at 5:00 p.m. at the fire house.
- Chief Dixon had a meeting with the President of Simonize regarding the driveway for the construction going on at the Simonize business.

FIRE MARSHAL'S REPORT

Current Activities:

- Regular inspections continued including: 201 Boston Turnpike, 275 Boston Turnpike, 1041 Boston Turnpike, 108 Notch Road, 72 Brandy Street and 86 Volpi Road.
- Fire Marshal Walker attended the winter meeting of the International Fire Marshal Association in San Antonio, TX.
- Fire Marshal Walker continues to work on the Fire Research Foundations tall buildings of wood construction project.
- Fire Marshal Walker attended the Bolton Fire Department Fire Department Officers meeting and other participated in other administrative matters of the Bolton Fire Department

- Deputy Fire Marshal Volkert continues to handle the poster contest and will be meeting with the Fire Commission tonight to judge the qualifying posters. The local winners will move on to county and state wide competition.
- A draft Fire Marshal's Office budget proposal including a proposed Code Inspector position will be presented at tonight's meeting.
- **Upcoming Activities:**
 - During January regular inspections will continue
 - The Fire Marshal's Office budget for FY 2016-2017 will likely be before the Board of Selectmen in early 2016.
 - In February and March Fire Marshal Walker will be an instructor in the State's in service training program for code officials and Deputy Fire Marshal Volkert will assist with the program development.
 - The current CT code update process appears to be completed and there will be some current FY expenditures to update the Fire Marshal's Office code/reference library in early 2016.

OLD BUSINESS – None

NEW BUSINESS – Motion to approve the 2016 Fire Commission meeting dates. (CM/JR) VU (copy attached).

ADJOURNMENT – Meeting adjourned at 8:32 p.m. (RL/CM) VU.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES

BOLTON FIRE COMMISSION

2016 MEETING SCHEDULE

7:00 P.M. BOLTON FIRE HOUSE

4TH MONDAY OF EACH MONTH (Unless Otherwise Noted)**

January 25, 2016

February 22, 2016

March 28, 2016

April 25, 2016

May 23, 2016

June 27, 2016

July 25, 2016

August – NO MEETING

September 26, 2016

October 24, 2016

November 14, 2016** (2nd Monday)

December 12, 2016** (2nd Monday)