

The Capital Acquisition Planning and Allocation Committee (CAPA) held a meeting on January 18, 2013 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectman Robert Lessard; Board of Education members John Hambrook and Joe Muro; Board of Finance member Barry Stearns; BOE Building and Grounds Supervisor Ray Boyd; Superintendent Kristin Heckt; and Administrative Officer Joyce Stille.

1. CALL TO ORDER

Mr. Morra called the meeting to order at 5:32 P.M.

2. DISCUSSION ON CAPITAL ITEMS

The items funded this fiscal year were:

Road Resurfacing	\$185,000
Generator (Garages)	45,000
ET334 Body Work/Repainting	70,000
NRMC Roof (Partial)	60,000
BCS Technology Infrastructure	59,000
Front End Loader	<u>70,000</u>
Total	\$489,000

Based on a 1% growth in the Grand List, a minimum of \$482,000 in projects is necessary. The group reviewed the process, qualifications for capital reserve and current projects. The following Town and school proposed projects were discussed in depth:

\$125,000	BOE/BOS Financial Software - replacement of current HTE Phoenix System
\$180,000	Road Resurfacing - ongoing 2 to 2 ½ miles of road work completed each year
\$ 15,000	Roller - replacement of 1980's roller (parts no longer available)
\$ 70,000	NRMC Roof - second year of funding for south wing
\$ 30,000	H.P. Fields - funding for field expansion work
\$ 20,000	Town Radio System - necessary changes for emergency communications and FCC regulations
\$ 12,500	Mower - replacement of 2001 Scag mower
\$ 25,000	BHF Restorations - ongoing stabilization/improvements
\$ 67,000	Senior Van (20 passenger) - replacement of 2002 van with 71,420 miles (as of November 2012), possible grant of up to \$30,000 which would reduce cost
\$ 40,000	BCS Security - enhancements including security cameras at school, review in process
\$ 24,000	BCS Office Updates - replacement of wall paper and carpet

\$ 11,000	Ballfield Conditioner - replacement of current equipment
\$ 13,000	High Lift Equipment - funding for an indoor high lift
\$120,000	BCS Carpet - beginning of multi-year project for the replacement of carpet, cost is for old carpet removal, abatement of asbestos tile and installation of new vct floor tile or carpet; option 2, \$44,000 is to place new carpet over existing; and option 3, \$50,000 is to removed old carpet and replace with new carpet, no asbestos abatement

Total of proposed projects is \$752,500.

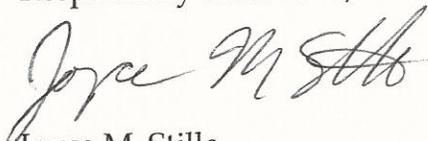
3. FUTURE MEETING DATES

By consensus, the group agreed to meet at 5:30 P.M. on January 28, 2013.

4. ADJOURNMENT

The meeting ended at 6:50 P.M.

Respectfully submitted,



Joyce M. Stille

Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.