

The Board of Selectmen held a special meeting on June 18, 2013 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Robert Neil, Leslie Shea, and Ray Walker; Board of Finance member Barry Stearns; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 7:35 P.M.

**2. CONSIDER AND ACT ON FY14 BUDGET REDUCTIONS**

The group reviewed proposed budget reductions. To obtain the level of necessary reductions, the majority of budgets are impacted. A motion was made by Mr. Walker, seconded by Mr. Lessard to adopt the following list of reductions:

<b>No.</b>	<b>BUDGET</b>	<b>ACTUAL FY12</b>	<b>ADOPTED FY13</b>	<b>BOS FY14</b>	<b>DEDUCTIONS FY14</b>	<b>LINE ITEM DEDUCTIONS</b>
1	BOARD OF SELECTMEN	226,253	224,082	249,915	2,500	
	Repairs & Maintenance					500
	Office Operation Expenses					1,700
	Mileage Reimbursement					300
2	PROF/TECH/SERVICES	156,774	201,500	237,500	30,000	
	Technical Services					28,000
	Legal Services					2,000
3	TOWN BLDG. & GROUNDS OPERA	605,913	630,113	651,624	22,500	
	Other Payroll					4,500
	Other Contracts					6,000
	Heating Fuel					3,000
	Telephone					4,000
	Electricity					5,000
4	BOARD OF FINANCE	2,597	2,900	2,900	700	
	Other Payroll					700
5	AUDITING SERVICES	20,000	20,000	20,000	0	
6	FINANCE DEPARTMENT	161,285	211,290	176,620	1,800	
	Professional & Business Training					800
	Other Contracts					1,000
7	TAX COLLECTOR	83,660	86,785	88,415	445	
	Office Operation Expenses					445
8	DATA PROCESSING	76,826	80,235	84,235	1,500	
	Equipment					1,500
10	ASSESSOR	72,289	67,048	79,038	10,000	
	Other Payroll					10,000
13	TOWN CLERK	96,550	99,884	137,085	650	
	Other Contracts					650
15	ELECTIONS	21,476	28,559	26,500	135	
	Repairs & Maintenance					135
17	PUBLIC BUILDING COMMISSION	970	600	600	60	
	Office Operation Expenses					60
18	EMPLOYEE FRINGE BENEFITS	450,470	503,347	556,817	12,000	
	Health/Dental/Major Medical (Town)					12,000

19	UNEMPLOYMENT COMPENSATION	6,815	8,000	8,000	0	
20	SOCIAL SECURITY-TOWN'S SHARE	123,194	128,287	135,538	1,400	
	Social Security (Town)					1,400
22	SENIOR CITIZENS	140,488	144,893	152,226	1,525	
	Repairs & Maintenance					525
	Other Contracts					500
	Office Operation Expenses					500
24	PUBLIC HEALTH PROGRAM	25,434	27,900	28,650	290	
	Other Contracts					90
	Miscellaneous Dept. Activities					200
25	REFUSE SERVICES	473,447	523,927	542,802	18,000	
	Cont. & Agreement - Tipping Fees					15,000
	Cont. & Agreement - Refuse Pick-Up					3,000
26	POLICE PROTECTION	203,724	201,500	217,500	6,000	
	Other Contracts					6,000
27	FIRE COMMISSION	126,279	141,479	151,968	1,600	
	Other Contracts					1,500
	Uniforms & Supplies					100
28	FIRE MARSHAL	12,761	13,480	13,780	140	
	Professional & Business Training					40
	Equipment					100
29	ANIMAL CONTROL	3,000	4,500	4,500	250	
	Other Contracts					250
30	BUILDING & LAND USE	166,608	175,469	195,915	8,000	
	Other Payroll					3,000
	Miscellaneous Dept. Activities					5,000
31	OPEN SPACE	320	720	720	75	
	Other Payroll					50
	Professional & Business Training					25
32	PLANNING & ZONING COMMISSION	4,453	5,450	6,700	70	
	Professional & Business Training					70
33	INLAND WETLAND COMMISSION	1,399	2,060	2,060	25	
	Professional & Business Training					25
34	ZONING BOARD OF APPEALS	250	1,465	1,465	25	
	Professional & Technical Services					25
36	HIGHWAY DEPARTMENT	805,369	866,968	955,600	55,220	
	Repairs & Maintenance					2,000
	Diesel Fuel & Gasoline					2,000
	Road Repairs					49,220
	Sand & Salt					2,000
39	CONSERVATION COMMISSION	2,169	1,750	1,750	175	
	Professional & Business Training					100
	Office Operation Expenses					75
40	RECREATION SERVICES	32,485	31,485	31,485	315	
	Vendor Payments - Recreation					315
42	PROBATE COURT	1,140	3,500	3,800	0	
43	LIBRARY	240,919	242,751	248,686	2,400	
	Library Materials					1,400
	Equipment					1,000
45	INSURANCE	133,683	159,770	164,940	4,000	
	Property & Liability					2,000
	Worker's Compensation					2,000
46	ECONOMIC DEV. COMMISSION	1,849	1,850	2,000	200	
	Part-Time Payroll					100
	Office Operation Expenses					100
56	CAPITAL IMPROVEMENTS				10,500	
	Copier					10,500
	TOTAL	4,480,849	4,843,547	5,181,334		
	TOTAL DEDUCTIONS				192,500	192,500

Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Walker, to reduce in the Capital Reserve Budget \$2,200 from the roof replacement and \$2,200 from the BCS office upgrades. Motion unanimously passed.

**3. EXECUTIVE SESSION: Personnel**

A motion was made by Mr. Neil, seconded by Ms. Shea, to go in to executive session at 8:01 P.M. to discuss personnel and to include Ms. Stille in the discussion. Motion unanimously passed. Executive session ended at 8:15 P.M.

**4. ADJOURNMENT**

A motion was made by Mr. Neil, seconded by Mr. Lessard, to adjourn the meeting at 8:16 P.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.