

The Board of Selectmen held a special meeting on February 16, 2016 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Michael Eremita, Robert Neil, Gwen Marrison and Sandra Pierog; Administrative Officer Joyce Stille; and Buildings and Grounds Supervisor John Butrymovich.

1. CALL TO ORDER

Mr. Morra called the meeting to order at 6:57 P.M.

2. PERSONNEL

A motion was made by Mr. Eremita, seconded by Mr. Neil, to adopt the policy establishing procedures, the evaluation time line and setting of goals for the Town's Administrative Officer's position (Attachment A.). Motion unanimously passed.

3. ADJOURNMENT

A motion was made by Mr. Eremita, seconded by Mr. Neil, to adjourn the meeting at 6:59 P.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.