

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on April 14, 2015 at the Notch Road Municipal Center with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard and Gwen Marrison. Also present were: Lake Commissioner Kim Welch; and Administrative Officer Joyce Stille.

1. Call to Order

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment

None.

3. Approval of Minutes

March 10, 2015 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes with the following amendments:

6.A. 2nd paragraph, 2nd sentence "...CT DOT is that any path that is 5 feet away from the road would require a barrier."

6.G. New paragraph at the end of section "Ms. Marrison is requesting to have her contact information on the Town of Bolton website."

9. "...however language will be included in the deed..."

Motion unanimously passed.

4. Correspondence

None.

5. Unfinished Business

None.

6. New Business

A. Charter Oak Greenway Shared Use Path and Path Extension

Mr. Morra reported that there will be a meeting on Friday, April 17th to continue discussions on the barrier requirements.

B. Lower Bolton Lake Status Report

Mr. Morra reported that the Mr. Knoecklein provided information at the Public Informational meeting on April 1st. He did report the testing results are continuing to improve. Mr. Morra reported that DEEP is planning on stocking the catfish at a 50% rate from when the last stocking took place. Additionally the it has been considered to submit a letter of request to hold off on stocking the channel catfish for one more year as a precautionary measure.

A motion was made by Mr. Lessard, seconded by Mr. Neil to submit letter requesting DEEP to not stock any catfish this year. Motion passed unanimously.

C. FY15 Budget Report

The board reviewed the month end summary for March 2015. The budget is currently 65.25% expensed. Mr. Morra reviewed the budget and discussions that took place at the Board of Finance Meetings and reported that a moderate surplus is expected to be returned from the town government. Ms. Stille reported that the Day Tank at the Fire House did have a leak. To remediate the issue and cleanup cost approximately \$15,000. This has come out of the Buildings and Grounds Budget.

D. FY16 Budget

Board of Finance has not made a final decision on the amount of the budget to send forward to referendum. The BOF will be meeting on the 20th and the Public Hearing will be taking place on April 27th, not on April 22nd as originally scheduled. The BOF will meet on April 28th to finalize budget to put forward to referendum.

E. Consider and Act on Call for Annual Town Meeting

A motion was made by Mr. Neil, seconded by Ms. Marrion to adopt the Call for Annual Town Meeting on May 5, 2015 (see attachment 6.E.).

Ms. Marrion asked for clarification on approval of the 5 Year Capital Improvement Plan. It was explained that it had been approved by the BOS as part of the budget process.

Motion unanimously passed.

F. Consider and Act on Budget Transfer and/or Appropriation Requests

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the Highway Budget Transfer as follows:

\$3,000 from the Sand & Salt Line Item to the Overtime Line Item to cover future overtime.

Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the Finance Budget Transfer as follows:

\$20,000 from the Regular Payroll line item to the Contracted Services line item to cover Interim Finance Director fees.

Ms. Marrion asked for clarification on the length of time needed for the Interim Finance Director. Mr. Morra reported that the current person was needed to assist during the budget season, audit and implementing the new financial software. He is expecting the job description to be updated and require someone that is qualified for municipal and Board of Education. Discussions are still taking place on what position should be considered. The expected timeline for a new person to be in place would be 3-6 months, with it being as early in the new fiscal year as possible.

Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the Fringe Benefits/Probate Budget Transfer as follows:

\$200 from the Fringe Benefits Budget/Health Insurance line item to the Probate Court/Vendor Payments line item to cover invoice for services exceeding the budget.

Motion unanimously passed.

7. Ongoing Business

A. Subcommittee Reports

Nothing new to report.

B. Bolton Lakes Sewer Project

Mr. Morra reported construction is currently on hold over the winter, and is expected to be completed by the end of May. Mr. Morra shared a reminder that residents need to be cautious of what is flushed through the system.

C. Properties and Facilities

Mr. Morra reviewed that he has received several comments regarding the Bonding Projects following the March 30th Public Informational Meeting. Ms. Marrion shared with the board that the feedback she received included lack of information on the Town Hall Addition. Mr. Lessard did explain that in 2008 a detailed review was done of what the Town Hall should be expanded to. The selectmen will be meeting soon to review the comments received.

Ms. Stille reported that the Environmental testing company has reported that the testing has been reported as non-detect. They are now working with the state and Fletcher-Thompson to work on finalizing the project.

D. Revenue Sources

Ms. Stille shared with the board a letter from CIRMA informing the town and BOE of a Members Equity Distribution of \$6,931.

8. First Selectman's Report

Mr. Morra reported he attended the CCM Day on the Hill. Issues discussed included the Resident State Trooper's Program, potential change to the requirement of publishing of Legal Notices, car tax and Storm Water Monitoring.

A. 2+2+2 Committee Meeting

Mr. Morra reported that the group did meet and have discussed meeting on a regular basis. Mr. Lessard suggested that the Cadillac Tax should be discussed among the BOE and BOF. Mr. Morra reported that the 2+2+2 meeting scheduled for Monday evening has been rescheduled due to the Board of Finance meeting.

B. Meeting on Projects for Bonding

Discussed under 7.C. Properties and Facilities.

9. Administrative Officer's Report

Expressway Properties

Ms. Stille reported that a meeting took place on March 31 regarding the Route 6 Property Transfers. The group received a Meeting Summary of the Route 6 Property Transfers. A follow up meeting will take place to further discussions on missing language of the Open Space definition. DOT will retain property in the Bolton Notch area for possible future intersection improvements in the area. CRCOG

will create mapping that will show property separation that DOT will take and what CRCOG will keep. Overall it was positive meeting with a conclusion to this

Ms. Stille reported that email addresses have been established. Ms. Marrion asked who monitors the Town's email accounts. Ms. Marrion reported that until the policy changes regarding the Administrative Officer having access to the selectmen's emails, she will not be utilizing the town email system. The selectmen will continue discussion on this matter in the future. Mr. Morra stated that the CREC IT person and Administrative Officer who can monitor the email accounts.

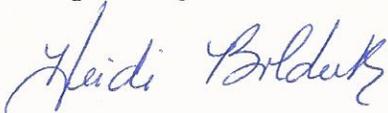
10. Appointments

None.

11. Adjournment

A motion was made by Mr. Neil, seconded by Mr. Lessard, to adjourn the meeting at 8:04 P.M.
Motion unanimously passed.

Respectfully submitted,



Heidi Bolduk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

**TOWN OF BOLTON
CALL FOR ANNUAL TOWN MEETING**

The legal voters of the Town of Bolton are hereby warned and notified to meet in the Annual Town Meeting at the Town Hall, 222 Bolton Center Road, on Tuesday, May 5, 2015 at 7:00 P.M. for the following purposes:

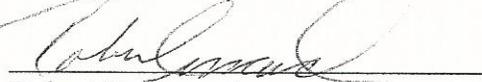
1. To hear annual reports from each town Commission, Board, Agency and Office.
2. To authorize the Board of Selectmen and the Treasurer of the Town of Bolton, when the annual budget is adopted, to borrow on specific accounts, or otherwise, such sums of money from time to time, and at such time or times as may be necessary to meet the expenses and obligations of said Town of Bolton for the fiscal year 2015-2016 in an amount not exceeding the appropriations authorized herein.
3. To consider and act upon the five (5) year capital improvement plan as presented by the Board of Selectmen in the annual budget document.
4. To consider and act upon (a) a budget transfer request of \$26,001 from the Bond and Note Expense Budget to the Interest Long Term Debt Budget, as approved by the Board of Selectmen and; (b) an appropriation request of \$23,000 from the Contingency Fund to the Interest Long Term Debt Budget as recommended by the Board of Finance.

Dated at Bolton, Connecticut, this 14th day of April 2015.

Bolton Board of Selectmen



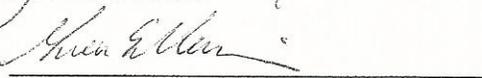
Robert R. Morra



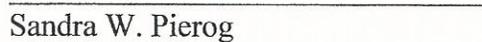
Robert D. Lessard



Robert W. Neil



Gwen E. Marrison



Sandra W. Pierog

Item #1

RESOLVED: That the Annual Reports for each Board, Commission, Agency and Office be accepted as printed in the "Annual Report of the Town of Bolton," for the year ending June 30, 2014, as published by the Board of Finance and filed with the Town Clerk.

Item #2

RESOLVED: That the Board of Selectmen and the Treasurer of the Town of Bolton be authorized to borrow on specific accounts, or otherwise, such sums of money from time to time, and at such times as may be necessary to meet the expenses and obligations of said Town of Bolton for the fiscal year 2015-2016, in an amount not exceeding the appropriations authorized herein.

Item #3

RESOLVED: That the five (5) year capital improvement plan be accepted as presented by the Board of Selectmen in the annual budget document.

Item #4

RESOLVED: That a budget transfer request as approved by the Board of Selectmen of \$26,001 from the Bond and Note Expense Budget to the Interest Long Term Debt Budget, Bolton High School Bond I line item be approved and; to appropriate \$23,000 from the Contingency Fund to the Interest Long Term Debt Budget, Bolton High School Bond I line item as recommended by the Board of Finance.