

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on February 6, 2014 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Robert Neil, Gwen Marrion and Sandra Pierog. Also present were Resident State Trooper Brian Contenta, Peter Phelon, Tina Giuffre, Stephen Arnold, Sylvia Ounpuu Adams, Caroline DiDominico, Kim Welch; and Administrative Officer Joyce Stille.

**1. Call to Order**

Mr. Morra called the meeting to order at 7:00 P.M.

**2. Public Comment**

None.

**3. Approval of Minutes**

**A. January 14, 2014 Meeting.**

A motion was made by Mr. Neil, seconded by Ms. Pierog to approve the aforementioned minutes with the following correction:

11. Appointments, 3<sup>rd</sup> section: "...appointment of Stephen Arnold..."

Motion unanimously passed.

**B. January 28, 2014 Budget Workshop**

A motion was made by Mr. Neil, seconded by Ms. Pierog to approve the aforementioned minutes as presented. Motion passed with Mr. Morra abstaining.

Bolton's new Resident State Trooper Brian Contenta was present to meet the board. Trooper Contenta gave a brief history of his trooper/police related employment history.

A motion was made by Ms. Marrion, seconded by Mr. Lessard to amend the agenda to move up appointments. Motion unanimously passed.

**11. Appointments**

A motion was made by Mr. Neil, seconded by Ms. Pierog to appoint Stephen Arnold to the Open Space and Preservation Committee with a term ending 2016. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Ms. Pierog to appoint Tina Giuffre as a member to the Senior Citizens Commission with a term ending 2017. Motion unanimously passed.

**4. Town Hall Anniversary Recognition**

Ms. Stille reported that the Town Administrator's Report on CVC was based on the history of town hall. Ms. Stille shared the story from 1989 when town hall had a tag sale and raised \$600 to raise money for a hot water in the bathroom. Mr. Morra reviewed some of the improvements that have been done to town hall over the years, including when a new foundation wall on the back of the building. It required bracing the back of the building, remove the old foundation and build a new one.

**5. Correspondence**

None.

## **6. Unfinished Business**

None.

## **7. New Business**

### **A. Charter Oak Greenway Shared Use Path and Path Extension**

The informational meeting will take place on Thursday, February 27<sup>th</sup>. There will be an informational / individual question and answer session with DOT Officials beginning at 6:30 P.M., with the formal presentation beginning at 7:00 P.M. A snow date has been set for March 5<sup>th</sup>.

Ms. Marrion explained that DEEP is awaiting the town to give final approval of the amount, which requires a match of in kind services or cash by the town of 20%. Hours that town representatives have put in to the project are considered in kind services, and will be retroactive 18 months.

A motion was made by Ms. Marrion, seconded by Mr. Lessard, to match the grant being received for the trail expansion eastward from Bolton Notch Pond, which grant amount is \$71,899, with the town match of 20% with the expectation that the match will be made in mostly if not all in kind services.

Motion unanimously passed.

### **B. Lower Bolton Lake Status Report**

Ms. Stille reported that the DEEP contract was received, signed and sent back which now goes to the Attorney General's Office.

Lake Commissioner Kim Welch questioned the letter that was received from the BLRWPCA regarding updating the electrical boxes. She suggested having this information emailed to her and she could send an email out to lake residents in advance.

Ms. Stille reminded the board that there will be an informational lake meeting at town hall on Tuesday, February 24<sup>th</sup> at 7:00 P.M.

### **C. FY14 Budget Report**

The board reviewed the month end summary by department. The Highway Department was required to use a different vendor for salt due to lack of supply available. Therefore, the town is required to use another vendor at a higher cost. The current budget is 96% expensed. Fire Commission has also expensed a large amount of their budget.

### **D. FY15 Budget Report**

The town received the FY15 Governor's Proposed Midterm Budget Impact on Bolton. Currently, the proposed budget for FY15 shows an increase of \$3,132.00.

Ms. Stille will be meeting with Ovation and Board of Education to discuss next year's insurance costs.

**E. Consider and Act on Bolton Center Study Resolution**

A motion was made by Mr. Neil, seconded by Mr. Lessard to adopt the Bolton Center Study Resolution as presented (see attachment 7.E.). Motion unanimously passed.

There will be a VCI Stakeholder's meeting on Thursday, February 13<sup>th</sup>.

**F. Clean Energy Communities Program**

Ms. Marrion discussed the program, and potential benefits to the town. The program enables the town to earn credits for grants for clean energy that is used by the town (including residents), and is retroactive.

Residents Sylvia Ounpuu Adams and Caroline DiDominico gave additional information on the program.

Mr. Morra requested the issue be discussed at a subcommittee meeting for a full understanding on how the program works. Connecticut Light & Power's Representative Rebecca Meyer will be invited to give a presentation. Mr. Morra is concerned about upfront costs to the town and residents to participate in the program.

**G. Consider and Act on Budget Transfer and/or Appropriation Requests**

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the transfer of \$1,000.00 from the Finance Budget/Other Contracts Line Item to the Auditing Services Budget/Purchased Professional & Technical Services Line Item. The transfer will cover the cost for the audit for Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) which could not yet be paid by the authority. The Town continues to cover this cost. Motion unanimously passed.

**8. Ongoing Business**

**A. Subcommittee Reports**

There have been no subcommittee meetings. The Public Safety and Facilities subcommittee will be meeting on Monday, February 10<sup>th</sup> to discuss the fields.

**B. Bolton Lakes Sewer Project**

Phase V will be going out to bid the week of February 10<sup>th</sup>. Bid opening will be taking place on March 14<sup>th</sup>.

**C. Properties and Facilities**

Ms. Stille reported the High School Project is still awaiting the LEED Certification.

**D. Revenue Sources**

Ms. Stille updated the board on a grant application that was submitted to fund half the cost of a new van for the Senior Center. Unfortunately the town was notified that the grant will not be available this year or next year. Therefore the town will be \$30,000 short of purchasing the van.

**9. First Selectman's Report**

Mr. Morra commended the Highway Department and Building s and Grounds crews for their work during the storm on Wednesday, February 5<sup>th</sup>.

## **Capital Acquisition Planning and Allocation Committee**

The board received a copy of the minutes of the CAPA Committee. The BOS will discuss these items during a Budget Workshop. Ms. Stille explained that the BOS will adopt a General Government Budget, Capital Budget and Debt Budget to submit to the Board of Finance.

There will be a three board meeting on Thursday, March 6<sup>th</sup>.

## **10. Administrative Officer's Report**

### **A. Financial Software System**

Ms. Stille reported that the executed contract has been received, and the new financial software will be implemented on July 1, 2014.

### **B. Council of Small Towns' Legislative Platform**

### **C. Connecticut Conference of Municipalities' Legislative Program**

Ms. Stille provided information on both of these groups. The town is currently members of both groups. She also discussed that the town has been able to take advantage of many programs that both of these groups have offered.

### **D. Capitol Region Council of Governments draft Capitol Region Plan of Conservation and Development 2014-2024**

Ms. Stille shared with the board a draft update of the Capitol Region Plan of Conservation and Development 2014-2024.

## **ADDITIONAL ITEMS**

- Ms. Stille shared a copy of a letter that was sent out from the Assessor's office regarding revaluation off all real property for the 2013 Grand List. Residents are given the opportunity to schedule appointments to discuss their assessment.
- The Board of Selectmen's retreat posted for February 8, 2014 was briefly discussed. Mr. Morra explained that the retreat is open to the public; however it is not open for public comment. The main purpose of the retreat is for the BOS to have discussions; however no action is taken on any items.

## **11. Adjournment**

A motion was made by Mr. Neil, seconded by Mr. Lessard, to adjourn the meeting at 8:14 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.