

**BOLTON BOARD OF SELECTMEN**  
**REGULAR MEETING**  
**JULY 3, 2012**

**MINUTES**

The Board of Selectmen (hereinafter "BOS") held their regular meeting on Tuesday, July 3, 2012 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard and Leslie Shea; Administrative Officer Joyce Stille; and Sandy Pierog. Town residents Milton Hathaway and Peter VanDine were present for portions of the meeting.

**1. Call to Order**

The meeting was called to order by Mr. Morra at 7:00 P.M.

**2. Public Comment**

None.

**3. Approval of Minutes:**

A motion was made by Ms. Shea, seconded by Mr. Lessard to approve of the June 5, 2012 regular meeting minutes as presented. Motion passed unanimously.

A motion was made by Ms. Shea, seconded by Mr. Lessard to approve of the June 19, 2012 special meeting minutes as presented. Motion passed unanimously.

A motion was made by Ms. Shea, seconded by Mr. Lessard to approve of the June 19, 2012 retreat meeting minutes as presented. Motion passed unanimously.

A motion was made by Mr. Lessard, seconded by Ms. Shea to approve of the June 26, 2012 special meeting minutes with the following change: Mr. Neil **was not** present and Mr. Lessard **was** present. Motion passed unanimously with one abstention by Ms. Shea.

**4. Correspondence**

Nothing at this time.

**5. Unfinished Business**

None.

**6. New Business:**

**A. Report on Bolton Lake Weed Issues**

Mr. Morra summarized the ongoing naturally occurring weed issue at Bolton Lake. A company has been hired to remove the invasive species of weed and the town has initiated a multi-year plan wherein tests will be performed twice a year to monitor weed growth and nutrient levels. Mr. Morra emphasized that it will take time to get this invasive weed under control.

A motion was made by Ms. Shea, seconded by Mr. Lessard to set up a public informational meeting for July 24, 2012 at 7:00 P.M. at a place to be determined. The purpose of this meeting will be to discuss lake issues and future plans. Motion passed unanimously.

**B. Report on Bolton Notch Pond Dam**

A report was received from Town Engineer Joe Dillon in which he recommended that all vegetation and beaver dam debris be removed from the upstream and downstream embankment slopes and spillway, so he can better examine the area and come up with a plan.

Bolton resident Milton Hathaway, 40 Quarry Road, was present to discuss damage he has sustained to his property due to the beaver dams. He stated that the last washout on his property was a mile long and after he fixed it, the beavers returned to rebuild. Further, he stated that this is seriously affecting the use of his property.

Mr. Morra reported that the state has discontinued trapping for now, due to the birth of young beavers, and will begin again in late August.

At this point, resident Peter Van Dine, 81 Vernon Road, was recognized, having arrived too late for the Bolton Lake Weed Issue portion of the meeting. He reported that there are several lake residents who want to be made aware of issues regarding the lake. He stated that an email list has been created of those who would like to be kept informed. Ms. Stille stated that the town has, in the past, urged lake residents to create a lake association of concerned citizens for Bolton Lake, and reiterated that this group would be a separate entity from the town.

Mr. Morra explained that whatever is decided with regard to lake issues, it would have to be a cooperative effort with the Town of Vernon. We will continue to inform the Mayor. The board told Mr. VanDine about the informational meeting on July 24, 2012 at 7:00P.M. As soon as the location is determined, we will contact Kim Welch to distribute to the lake group.

**C. FY12 Budget Report**

Ms. Stille circulated a list of year end Budget Transfers, noting that there were some unanticipated costs which may lower the year end anticipated unexpended funds given to the Board of Finance.

**D. Discussion on FY12 Activities**

Ms. Stille circulated a doc entitled 'Review of 2011-2012 Fiscal Year' highlighting issues addressed throughout the year.

**E. Statewide Hurricane Exercise**

Mr. Morra discussed the upcoming statewide exercise scheduled for July 28-31, 2012, preparing for a category 3 hurricane. Various Town employees and volunteers will participate on July 30 and 31, a shelter will be opened and volunteers are welcome to participate and can contact Ms. Stille for more information.

**7. Ongoing Business:**

**A. Subcommittee Reports**

Mr. Morra reported that a Memo went out to the Bolton Heritage Farm Commission recognizing all of the work accomplished to date and giving a few recommendations. Sandra Pierog, Chairman of the Bolton Heritage Farm Commission was present to give an update on BHFC activities. She thanked the Board of Selectmen for the memo and stated that the commission will discuss their recommendations. She also stated that the commission is excited about the VCI grant and looks forward to participating.

The Heritage Farm Commission has set up a special meeting for July 23, 2012 to discuss Heritage Farm Weekend which will be held September 28 – 30, 2012. Ms. Pierog discussed activities scheduled thus far and reported that things were going very well.

Ms. Pierog was also hopeful that the work on the milk shed foundation will be starting in July.

Minutes of the Facilities and Public Safety Subcommittee and the Human Resources Subcommittee meetings were distributed as part of the packet.

**B. Bolton Lakes Sewer Project**

Mr. Morra reported that Phase 3 of the sewer project was shut down for this week and will start up again next week, hopefully to be done by the end of July.

**C. Properties and Facilities**

Previously discussed.

**D. Revenue Sources**

Mr. Morra referred to a letter dated June 25, 2012 from the Connecticut State Library to Town Clerk Susan DePold, announcing that the Historic Documents Preservation Grant Application was approved in the amount of \$4,000.00.

A motion was made by Ms. Shea, seconded by Mr. Lessard to adopt the following resolution:

**RESOLVED: That Joyce M. Stille, Administrative Officer of the Town of Bolton, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.**

Motion passed unanimously.

**8. First Selectmen's Report**

Mr. Morra wished everyone a Happy Fourth of July.

Mr. Morra reported that Gwen Marrion was honored as volunteer of the year for her work on trails at the Charter Oak Greenway celebration, recognizing her long hours of dedicated work on trails and environmental issues in the Town of Bolton.

**9. Administrative Officer's Report:**

**A. Route 6 Regional Economic Development Council**

This presentation on the transportation study has been delayed until the next meeting.

**B. FY13 Work Plan**

Ms. Stille reported that among her goals for this next year is closing out the BHS project, Bolton Notch Pond Dam, continued work on sewer project, development of recreation master plan, addressing lake issues and the VCI grant.

**10. Appointments**

A motion was made by Ms. Shea, seconded by Mr. Lessard to re-appoint the 2012 Boards and Commission members as presented in Attachment A. Motion passed unanimously.

A motion was made by Ms. Shea, seconded by Mr. Lessard to appoint Craig Segur as Animal Control Officer and Jerold Casida as Assistant Animal Control Officer term to June 30, 2013. Motion passed unanimously.

A motion was made by Ms. Shea, seconded by Mr. Lessard to appoint Nicole Linteur as the Town Assessor effective July 10, 2012 for a term to June 30, 2013. Motion passed unanimously.

**11. Adjournment**

A motion was made by Ms. Shea, seconded by Mr. Lessard to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:02 P.M.

Respectfully submitted,

Kathy Anderson  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

## 2012 RE-APPOINTMENTS

### **BENTLEY MEMORIAL LIBRARY BOARD**

None

### **BOARD OF FIRE COMMISSIONERS**

Chris Moquin (D)  
7 Laurwood Drive  
5 years – July 1, 2017 (member)

### **BOLTON HERITAGE FARM COMMISSION**

Donna Phillips (D)  
69 Clark Road  
3 years – July 1, 2015 (member)

### **CONSERVATION COMMISSION**

Rodney Parlee (R)  
76 Brookfield Road  
3 years – July 1, 2015 (member)

Brenda Cataldo (R)  
16 Brookfield Road  
3 years – July 1, 2015 (member)

### **ECONOMIC DEVELOPMENT COMMISSION**

None

### **INLAND WETLANDS COMMISSION**

James Loersch (U)  
83 Brookfield Road  
3 years – July 1, 2015 (member)

### **OPEN SPACE**

Edward Steele (D)  
21 Williams Road  
3 years – July 1, 2015 (member)

### **SENIOR CITIZENS COMMISSION**

Patricia Morianos (D)  
42 South Road  
4 years – July 1, 2016 (member)

Maureen Johnson (D)  
57 French Road  
4 years – July 1, 2016 (member)

### **TEMPORARY BUILDING COMMISSION**

Scott Bosco (D)  
14 Laurwood Drive

Jason Norris (D)  
34 Castlerock Lane

Leslie Shea (D)  
26 Green Hills Drive

John Dean (U)  
102 South Road

**ANIMAL CONTROL OFFICERS**

Craig Segar, Animal Control Officer

Jerold Casida, Assistant Animal Control Officer