

The Board of Selectmen Finance and Administration Subcommittee held a meeting on November 5, 2014 at the Notch Road Municipal Center. Present were: First Selectman Robert Morra; Selectmen Robert Lessard and Robert Neil; and Administrative Officer Joyce Stille. Resident Milton Hathaway was present from 10:30 a.m. to 10:40 a.m.

1. CALL TO ORDER

The meeting began at 9:15 A.M.

2. DISCUSSION ON CHARTER STUDY RECOMMENDATIONS

The majority of the time was spent reviewing various ethics language including a previous town draft ordinance. Mr. Morra and Ms. Stille will be attending a conference on this topic in December. Conference information will be used to guide Bolton's proposed ethics considerations.

3. DISCUSSION ON ORDINANCES

The group reviewed various ordinances for possible repeal or revision. Ms. Stille will discuss some select ordinances with staff and the Health District to determine the appropriateness and necessity of ordinances' language.

4. DISCUSSION ON TAX ASSESSMENT/COLLECTION SOFTWARE PROGRAM

The group discussed the proposals from Quality Data Services, Inc. for the Tax Collector/Assessor program and conversion. The current vendor is retiring from the business. By consensus, the group agreed to authorize Ms. Stille to proceed with Quality Data Services, Inc. for a cloud based system. The additional alternate services will be placed in the FY16 budget by the Tax Collector for consideration.

5. ADJOURNMENT

The meeting ended at 11:00AM.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.