

The Finance and Administration Subcommittee held a meeting on October 16, 2012 at the Town Hall. Present were: First Selectman Robert Morra; Selectmen Robert Lessard and Ray Walker; Tax Collector Lori Bushnell; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

The meeting began at 6:00 P.M.

**2. TAX COLLECTION ISSUES**

Ms. Bushnell discussed with the group the process for having a tax sale and details on six (6) properties that may qualify. No action will be taken at this time. Ms. Stille is to work with Ms. Bushnell as to the process and firm to complete the work.

**3. CONSIDER AND ACT ON PROCEDURE FOR FUND**

The group reviewed the draft establishment of the Bolton Founders' Day Celebration Fund. By consensus, the group recommended approval by the Board of Selectmen the establishment of the Bolton Founders' Celebration with two (2) changes.

**4. ADJOURNMENT**

The meeting ended at 6:46 P.M.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.