

The Board of Selectmen Finance and Administration Subcommittee held a meeting on May 3, 2016 at the Notch Road Municipal Center. Present were: First Selectman Robert Morra; Selectmen Robert Neil and Michael Eremita; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

The meeting began at 11:15 A.M.

**2. ESTABLISHMENT OF FUND**

The group discussed the proposed Employment Separation Fund and agreed on final language to recommend to the full board.

**3. ADJOURNMENT**

The meeting ended at 11:30 A.M.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.