

The Capital Acquisition Planning and Allocation (CAPA) Committee held a meeting on January 21, 2014 at the Notch Road Municipal Center with First Selectman Robert Morra presiding. Also in attendance were: Selectman Robert Lessard; Board of Finance member Barry Stearns; Board of Education members Karen Bergin and Richard Hayes; Carl Preuss; Superintendent Kristin Heckt; Peter Phelon; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 8:32 A.M.

**2. APPROVAL OF MINUTES**

A motion was made by Mr. Stearns, seconded by Ms. Bergin, to approve the minutes of the December 17, 2013 and January 8, 2014 meetings as presented. Mr. Phelon inquired as to why the Herrick Park athletic field work was noted as a capital bond issue and not the high school athletic fields. Ms. Stille explained that all athletic field work would be considered as part of the bond but that the minutes reflected that the Selectmen had moved the \$30,000 request for next year due to the future bonding. Motion to approve the minutes unanimously passed.

**3. DISCUSSION ON CAPITAL PLAN**

The group reviewed the proposed list from the January 8<sup>th</sup> meeting. The need for the survey of Town facilities was discussed. The survey would review and report conditions of the mechanicals, interior and exterior structure components, etc. and would not be a space utilization study.

A motion was made by Mr. Hayes, seconded by Mr. Stearns, to recommend to the Board of Selectmen the following capital plan:

\$45,000	Dump Truck w/plow & sander (BOE)
\$18,000	BCS Kitchen Hot Water Heater (BOE)
\$20,000	BCS HVAC (\$10,000 currently in budget)(BOE)
\$17,000	BHS Dishwasher
\$15,000	Lo-Pro Dump (BOS Highway)
\$14,000	Mower (BOS)
\$35,000	Senior Van (BOS)
\$65,000	FD Breathing Airfill System (BOS)
\$58,000	Dump Truck (BOS B&G)
\$50,000	Fire Suppression/Water Supply (BOS)
\$70,000	Road Resurfacing (BOS)
\$70,000	Debt Service
<u>\$30,000</u>	Survey of Town Facilities
<b>\$507,000 Total</b>	
\$14,000	BCS Office upgrade/security (BOE)
	To be funded from another source

Motion unanimously passed.

**4. FUTURE MEETING DATES**

None.

**5. ADJOURNMENT**

A motion was made by Mr. Stearns, seconded by Mr. Hayes, to adjourn the meeting at 9:12 A.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.