

The Board of Selectmen held a budget workshop on January 28, 2014 at the Notch Road Municipal Center with Deputy First Selectman Robert Lessard presiding. Also in attendance were: Selectmen Robert Neil, Gwen Marrion and Sandra Pierog; and Administrative Officer Joyce Stille. Building Official/ZEO/EMD James Rupert was present for discussion on the Land Use Budget. Library Director Elizabeth Thornton and Library Board members Rebecca Holliman, Dot Neil and Brook Nowak were present for the discussion on the Library Budget. Fire Chief Bruce Dixon, Assistant Chief Peter Morra, Fire Marshal Raymond Walker and Fire Commission Chair Cheryl Udin were present for the discussion on the Fire Commission and Fire Marshal Budgets.

1. CALL TO ORDER

The Budget Workshop began at 6:37 P.M.

2. DISCUSSION ON FY15 BUDGET:

Land Use

Mr. Rupert explained the line item requests in the Land Use Budget. It has funding in it for Emergency Management as well as the contracts for the Inland Wetlands Agent and Director of Community Development. The cost for engineering services and Planning and Zoning Commission requested funding for the Plan of Conservation and Development (POCD) are in the Professional and Technical Budget. The Planning and Zoning Commission request for additional funding for the Director of Community Development's work on the POCD is not included in the budget at this time. The Land Use Department revenues are higher than anticipated which correlates to an increased workload. Staff changes recently made has helped but will need to continue monitoring staffing needs. The agreement with Willington for services was also discussed.

Library

Ms. Thornton explained the line item requests in the Library Budget. We are one of 70 libraries that utilize Bibliomation. Bolton High School also uses it. The library materials line item covers all types of media including books, magazines, DVD's, audio CD's and subscriptions. The public frequently utilize the bank of computers and printers. The CEN line connection was discussed. General information on library operations was distributed. In looking forward, requests would include a Youth Librarian, additional open hours and building addition for programs/functions and other civic programs.

Fire Commission/Fire Marshal

Chief Dixon, Assistant Chief Morra and Ms. Udin explained the line item requests in the Fire Commission Budget. The funding for the mandatory testing and repair/replacement of apparatus, ladders, hose and other equipment needs to be increased. The necessary match for a possible grant to fund the

replacement of air packs is also included. The current apparatus and request for a new \$500,000 engine tanker were discussed. Also reviewed were changes to the radio antenna and possibilities for better town wide radio communications. Over the last year, the department responded to 445 calls.

Fire Marshal Walker explained the line item requests in the Fire Marshal Budget. It includes a request to fund a business plan for the Fire Department.

Other Budgets

Additional information was requested for the Professional and Technical Services Budget and Data Processing Budget. Other budgets and comments were as follows:

1. Board of Selectmen-Secretary moved from other payroll line item to payroll line item since qualifies for benefits
4. Board of Finance - reflects anticipated payroll
5. Auditing Services - includes Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) audit, Town and BLRWPCA is in multi-year contract with auditor
6. Finance Department - payroll reflects personnel at 100% rate
7. Tax Collector - no comment

3. ADJOURNMENT

The budget workshop ended at 9:08 P.M.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.