

The Board of Selectmen held a special meeting on September 11, 2014 at the Board of Education Conference Room with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Robert Neil and Gwen Marrison; Board of Education members Karen Bergin, Matthew Giuffre, Alison Romkey, Julie Begin, Kate Galle and Richard Hayes; Superintendent Kristin Heckt; Interim Finance Director Linda Savitsky; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 7:45 P.M.

**2. DISCUSSION ON SHARED SERVICES**

Mr. Morra reviewed the recent meeting he and Ms. Stille had with Ms. Bergin and Ms. Heckt to discuss combining the Finance Departments. With the new financial software system, Town Finance Director vacancy and continued economic pressures, this is opportunity for us to consider having one department. The potentials to build redundancies within staff skills and economics of scale need to be considered. Interim Finance Director Savitsky briefly discussed her work on this issue in other communities and areas Bolton needs to consider including a Memorandum of Understanding between the groups, staffing, transition, function and timing. There was agreement to have Ms. Savitsky work with Ms. Stille on a plane of action.

In addition, the group discussed revitalizing the 2+2+2 committee to consider items rather than trying to schedule around the availability of the entire board member's schedules. Each board would have two representatives but all other members may attend as well.

With the major proposed renovation/addition to athletic fields, Mr. Morra stated that the boards should also discuss grounds maintenance shared services. He discussed how at a recent subcommittee meeting Mr. Butrymovich, Town Buildings and Grounds Supervisor, reviewed the maintenance routine for fields that school staff did not have the same capabilities. As we invest in the facilities, this is another opportunity to perhaps utilize the different skill sets in a shared arrangement. Mr. Giuffre suggested that the group should consider interior maintenance shared services as well.

**3. DISCUSSION ON PROPOSED PROJECTS FOR BOND ISSUANCE**

Mr. Morra distributed the list of proposed projects and discussed how projects needed to be scaled back due to the total bond cost being proposed. Ms. Heckt stated that the solar installation had been dropped at this time. For Bolton Center School, there was discussion on doing the entire roof or just the 20 year old 4-8 addition roof. The costs for the parking lot and sidewalk at Bolton Center

School remain the same. The group reviewing the athletic fields expects to complete its recommendations within a week.

**4. ADJOURNMENT**

The meeting ended at 8:55 P.M.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.