

The Town of Bolton Board of Selectmen (BOS) held its regular meeting on August 4, 2015, at the Town Hall, with the First Selectman Robert Morra presiding. In attendance were: Selectmen Robert Lessard, Robert Neil, Gwen Marrion, and Sandra Pierog. Also present: Administrative Officer Joyce Stille, Lake Commissioner Kimberly Welch, Recreation Director Kyleen Welchman, Resident State Trooper Brian Contenta, Richard Tuthill, and James, Linda, Nicholas, and Julia Grottole.

1. **Call to Order:** First Selectman Robert Morra called the meeting to order at 7:00 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes:**
 - A. **July 7, 2015 Meeting:** G. Marrion moved to approve the July 7, 2015 meeting minutes. R. seconded. The motion passed 4:0:1, with R. Neil abstaining.
 - B. **July 30, 2015 Special Meeting:** R. Lessard moved to approve the June 16, 2015 meeting minutes as written. R. Neil seconded. The motion passed 5:0:0.
4. **Correspondence:** None.
5. **Unfinished Business:** None.
6. **New Business:**
 - A. **Charter Oak Greenway Shared Use Path and Path Extension:**

The meeting scheduled for August 5th was canceled by the consultants. It will be rescheduled for the week of August 24th. The committee is considering next steps for the remainder of the grant funds.
 - B. **Lower Bolton Lake Status Report:**

Lake Commissioner Kim Welch thanked the BOS for hosting the Lower Bolton Lake informational meeting with consultant George Knocklein. She encouraged residents to email pictures of lake vegetation to her for plant identification. The PowerPoint presentation from the meeting will be posted on the town website.
 - C. **FY15 Budget Report:**

The BOS reviewed late transfers and a draft of the projected year-end budget status.
 - D. **FY16 Budget Report:**

J. Stille reported on the budget. It is 11.42% expensed at this point.
 - E. **USDA Farmland Designation:**

R. Morra reported on the USDA Farmland Designation program, a rating system for farmland soil. Once designated, certain ratings can make smaller land parcels eligible for farmland

preservation programs. If the farmland receives a lower rating than the owner believes it should, a surveyor may need to see it in person. G. Marrion noted that increased farmland mapping in Bolton would be a step towards eligibility for the Community Farmland Preservation Program. More information may be found on the National Resources Conservation Service website, <http://www.nrcs.usda.gov/>.

F. Consider and Act on Public Hearing for Ordinances:

R. Neil moved to hold a Public Hearing for the Code of Ethics and Repeal of Ordinances at 7:00 p.m., September 1, 2015, prior to the regular BOS meeting. G. Marrion seconded. The draft will be available for public review before the hearing, on file with the town clerk and on the town website. The BOS discussed reasons to repeal ordinances, such as being outdated, covered now by other regulations or statutes and/or contradictory to current practice. S. Pierog requested additional information prior to setting a Public Hearing on the Repeal of the Ordinances. R. Neil therefore amended his motion to consider only the Code of Ethics. G. Marrion concurred. The motion passed 5:0:0.

G. Consider and Act on Budget Transfer and /or Appropriation Requests:

R. Neil moved to approve a transfer of \$15,000.00 from Regular Payroll to Purchased Services for the Interim Finance Director. R. Lessard seconded. The motion passed 5:0:0.

7. Ongoing Business:

A. Subcommittee Reports:

Facilities and Public Safety Subcommittee:

S. Pierog reported that the architect and engineer have completed draft drawings for the Heritage Farm barn repair. The damage is significantly less than expected. Repair work needs to be approved by the State as well due to the grant received and its restrictions. J. Stille said the insurance carrier is also providing an expert to analyze the shingles and advise on repair.

Human Resources Subcommittee:

R. Morra reported that Linda Savitsky, Interim Finance Director, presented the draft on consolidation of financial operations of the BOS, BOF, and BOE.

Finance and Administration Subcommittee:

Minutes included in packet.

B. Bolton Lakes Sewer Project:

R. Morra reported that the sewer connections are nearly all complete. Of those left, a few are on the Bolton side but most in Vernon.

C. Properties and Facilities: No update.

D. Revenue Sources: J. Stille referenced the revenues noted in the Finance and Administration Subcommittee minutes.

8. First Selectman's Report:

A. Hebron Road Concerns:

R. Morra invited Resident State Trooper Brian Contenta to give law enforcement data regarding the Hebron Road intersections with Loomis and School Road. Statistics show that the majority of enforcement in Bolton occurs on Hebron Road. The Troop has applied for incoming grant funds which would help increase hours available for enforcement. R. Morra said the town shares the concern and has added signs with the message "Oncoming traffic does not stop". They will continue monitoring the situation, and may add more signs. J. Grottole offered suggestions such as additional stop signs, a speed monitor sign, trimming trees that block visibility, and using social media to increase awareness of trooper presence. R. Morra thanked J. Grottole for his input. The BOS is also considering a "Stop Ahead" warning sign, reflective strips on stop signs, and will look into trimming the trees.

B. Bond Projects:

The BOS will hold a Special Meeting on Capital Projects at 7:00 pm, August 10, 2015.

C. Eagle Scout Project: Nicholas Grottole presented his project proposal to make improvements to Herrick Park. He plans to improve signage, restore a bench, and build a footbridge for better accessibility. Anyone interesting in contributing to funding may contact J. Stille who will forward information to N. Grottole. He will also need to contact the Inland Wetlands Agent.

D. Economic Development:

R. Morra reported that he met with the old drive-in theater site property owners. The state has reviewed its plans and revised access to the property but there is a missing connection and a gap in the easement. Discussion with the state continues. Since current zoning is mixed use and will need to change to allow for this type of housing, R. Morra has recommended that the owners begin that process with the PZC while waiting on the state. The garage on Route 44 has frames up and is being built at a good pace.

R. Morra issued thanks to town staff as he has received continual reports from interested developers that they have been very helpful and pleasant.

9. Administrative Officer's Report:

A. Expressway Properties: No update.

B. Nutmeg Network: The connection and paperwork has been finalized.

C. Grant Workshop: J. Stille reported that two of the grants discussed at the workshop were particularly relevant to Bolton. One was related to the Energize CT initiative and may be useful

to Bolton's new Energy Committee; the other is for rural small business. J. Stille is waiting on the PowerPoint from the workshop to share more details.

D. Turn the Towns Teal®: J. Stille said that Volunteer Coordinator Amy Bahre has begun working on September's volunteer initiative. Turn the Towns Teal® is a campaign to increase awareness of and identification of ovarian cancer by displaying teal ribbons with information cards.

10. Appointments: None. R. Morra reported that the recently appointed Energy Committee is a great team and is developing a promising agenda.

11. Adjournment: R. Lessard moved to adjourn. R. Neil seconded. The motion passed 5:0:0 and the meeting adjourned at 8:23 pm.

Respectfully submitted,

Sarah Benitez

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.