

The Town of Bolton Board of Selectmen (BOS) held its regular meeting on July 7, 2015, at the Town Hall with the First Selectman Robert Morra presiding. In attendance were: Selectmen Robert Lessard, Gwen Marrion, and Sandra Pierog. Also present: Administrative Officer Joyce Stille, Lake Commissioner Kimberly Welch, and Richard Tuthill.

1. **Call to Order:** First Selectman Robert Morra called the meeting to order at 7:00 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes:**
 - A. **June 2, 2015 Meeting:** R. Lessard moved to approve the June 2, 2015 meeting minutes. S. Pierog seconded. In item 4, the first "R. Neil" was corrected to "R. Lessard." In item 7)A, the first line was changed from "The Assistant... morning" to "The deadline for applications for Assistant to the Assessor was the following morning". With these amendments, the motion passed 4:0:0.
 - B. **June 16, 2015 Special Meeting:** R. Lessard moved to approve the June 16, 2015 meeting minutes as written. S. Pierog seconded. The motion passed 4:0:0.
4. **Correspondence:** None.
5. **Unfinished Business:** None.
6. **New Business:**
 - A. **Charter Oak Greenway Shared Use Path and Path Extension:** R. Morra reported that final plans were under way for the committee to review. G. Marrion said that there will be \$25,000 in grant funds left after the project and they will be discussing potential uses for it with the BSC Goup. The contract with DEEP will expire in April 2017. J. Stille said the town is looking at grant sources, and then will move forward with plans for procured grants.
 - B. **Lower Bolton Lakes Status Report:** R. Morra said that the lake was doing well overall. Weed control has been effective and water clarity is holding at 2.4 meters. There will be a public informational presentation by George Knoecklein, our consultant, to bring everybody up to date, tentatively set for July 28th.
J. Stille reported that Friends of Bolton Lakes is looking to set up a forum on the lakes in the fall. Lake Commissioner Kim Welch is working on differentiating between harmful and healthy lake vegetation. J. Stille will work to coordinate with K. Welch and G. Knoecklein to look at weed samples for identification purposes.
 - C. **FY15 Budget Report:** J. Stille presented the budget transfers for the month of June and said some invoices are still coming in.

D. FY16 Budget Report: R. Morra and J. Stille reviewed a document from the Connecticut Council of Small Towns on the effects of the Governor’s budget on small towns. R. Morra said concerns included revenue sharing and municipal spending caps. The report highlighted areas which impacted communities fiscally or in terms of increased workload. J. Stille added that she expects to see more guidelines for the budget’s implementation soon.

E. Report on FY15 Activities: J. Stille and R. Morra provided a summary list of BOS activity.

F. Consider and Act on Resident State Trooper Contract Resolution: The state extended the contract through July 31st. R. Lessard moved to accept the Resident State Trooper Contract for two Resident State Troopers, seconded by S. Pierog. The motion passed unanimously. S. Pierog moved to adopt the following resolution:

RESOLVED That Robert R. Morra, the First Selectman, be and herewith authorized to execute a contract on behalf of the Town of Bolton with the Connecticut Department of Emergency Services and Public Protection, Division of State Police, for the services of two Resident State Troopers for a period of July 1, 2015 to June 30, 2017. Resident State Trooper Contract on behalf of the town.

R. Lessard seconded. The motion passed unanimously.

G. Consider and Act on Indian Notch Park Fee Schedule: The BOS discussed eliminating walk-in rates and charging an entry fee instead of a parking fee. S. Pierog moved to eliminate the walk-in rate fee schedule and set the daily rate fee schedule as follows:

Daily Rate per Car/Family:

	Resident	Non-Resident
Weekday	\$3	\$5
Weekend/Holiday	\$5	\$15

R. Lessard seconded. The motion passed unanimously.

7. Ongoing Business:

A. Subcommittee Reports:

Finance and Administration Subcommittee: R. Morra reported that the subcommittee discussed revisions to the Capital Reserve Budget in FY15-16 as well as other budget reductions and is working on priorities for the upcoming year. They also agreed to recommend rental of space in the Notch Road Municipal Center at a rate of \$5.00 per square foot in the first year and \$5.50 in the second.

B. Bolton Lakes Sewer Project: R. Morra said that sewer hook-ups are going well. The goal is to have at least 90% of the entire project connected by the end of the summer. Letters to property owners in the last phase notifying them to connect will be sent out within the next week.

C. Properties and Facilities: S. Pierog reported that the meeting on damage to the Heritage Farm Barn with the insurance adjuster, Town staff, contractor's representative, engineer, and architect went well. They were optimistic that it was mainly surface damage that could be restored to a non-scorched state by dry ice blasting. The engineer and architect will report an estimate which will go to the insurance adjuster. J. Stille reported that the fiber optic line from the town to Bolton High School was installed two weeks prior to the June meeting. The BOS agreed to start visiting town halls that have had major renovations within the last 10 years in towns with populations of around 10,000 to compare space and needs. Subcommittee will develop a list and standard form in the coming weeks. The textile recycling program has started. Information on the program is on the website and was in the Bolton Bulletin.

D. Revenue Sources: A grant was awarded to the Town Clerk. The FEMA grant process is ongoing.

8. First Selectman's Report:

A. Economic Development: The WPCA received a request from a developer interested in a lot along the sewer line. 1100 Boston Turnpike is a vacant commercial lot near the lake, previously known as Bolton Notch Commons. The developer will email a sketch to R. Morra which will be passed on to J. Stille and the BOS.

R. Morra gave a reminder that milling and paving on Notch Road will begin July 22nd. The Fire Department foresting truck repairs are progressing. R. Lessard commented on the draft POCD as a well-presented document that should pique people's interest. The POCD document is on the town website and available for download.

9. Administrative Officer's Report:

A. Expressway Properties: The state is completing mapping activities for the CT DOT land to be retained by the state near the Bolton Notch interchange to allow for future improvements at the end of I384 connecting to Route 6 and Route 44. This is land previously taken for the expressway which has been dropped from consideration. After this parcel mapping is complete, DOT will begin work on the quit claim deed for all Bolton properties to return the unused DOT properties to the Town.

B. Personnel: J. Stille reported that interviews for the Assessor and Recreation Director positions were coming up. R. Morra said that HR will be reviewing the Financial Director job description which will come to the BOS before it is posted. S. Pierog asked what the shared services report found regarding the Financial Director position. J. Stille said the upcoming shared services presentation will discuss it. J. Stille also reported that she is working to schedule the first energy committee meeting.

10. Appointments: R. Lessard moved, G. Marrion seconded, to reappoint the following in their respective positions:

CONSERVATION COMMISSION

Brenda Cataldo (R)
16 Brookfield Road
3 years – 7/1/18

Rodney Parlee (R)
76 Brookfield Road
3 years – 7/1/18

Economic Development Commission

Scott Rich (R)
105 French Road
4 years 7/1/19

Animal Control Officer

Craig Segar, Animal Control Officer
Jerold Casida, Assistant Animal Control Officer
1 year – 7/1/16

Community Voice Channel Board of Directors

Ruth Treat
8 Lyman Road
2 years – 7/1/17

Treasurer

Catherine Peterson
2 years – 7/1/17

Death Certificate Subregistrars

Howard M. Holmes
Holmes Funeral Home, Manchester
Philip M. Pietras
Pietras Funeral Home, Coventry
Indefinite Term

Heritage Farm Commission

Kathy Aspinall (R)
6 Steeles Crossing Road
3 years – 7/1/18

INLAND WETLAND COMMISSION

James Loersch (U)
83 Brookfield Road
3 years 7/1/18

**OPEN SPACE ACQUISITION & PRESERVATION
COMMITTEE**

Edward Steele (D)
21 Williams Road
3 years – 7/1/18

Lake Commissioner

Kim Welch
51 Vernon Road
2 years – 7/1/17

Record Checkers

Dawn Rousseau
Nancy Silverstein
12/31/16

Town Attorney

Richard Barger
Michelson, Kane, Royster & Barger
2 years – 7/1/17

The motion passed unanimously.

11. Adjournment: R. Lessard moved to adjourn. S. Pierog seconded. The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Sarah Benitez

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.