

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on July 2, 2013 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Ray Walker and Leslie Shea. Also present were Administrative Officer Joyce Stille; Fire Chief Bruce Dixon; Prior Fire Chief James Preuss and wife Melissa; additional members of the Bolton Fire Department Jim Aldridge, Peter Morra, Chuck Rexroad, Tom Galleota and Chip White; and residents Bill Anderson and Holly McDonald.

1. Call to Order

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

A. June 4, 2013 Special Meeting

A motion was made by Mr. Lessard, seconded by Ms. Shea to approve the aforementioned minutes as presented. Motion passed unanimously.

B. June 18, 2013 Special Meeting

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes as presented. Motion passed unanimously.

4. Correspondence.

None.

5. Unfinished Business

None.

6. New Business:

A. Recognitions:

1) Fire Chief Preuss

First Selectman Morra presented Chief Preuss with a Resolution adopted by the BOS for his service provided as Fire Chief. Additionally, Chief Dixon presented a "Past Chief Badge" and was invited to participate in the Columbia Parade. Chief Preuss thanked the Fire Department and BOS for their assistance provided during his time serving as Fire Chief.

2) Bolton Women's Club

This item will be tabled to the next meeting.

A motion was made by Mr. Walker, seconded by Mr. Lessard to act on the appointment of a member to the Economic Development Commission. Motion unanimously passed.

10. Appointments

A motion was made by Mr. Walker, seconded by Ms. Shea to appoint Bill Anderson to the Economic Development Commission as a member with a term ending July 1, 2017. Motion unanimously passed.

6. B. Lower Bolton Lake Status Report

Ms. Stille provided the BOS with the recent updates regarding Lower Bolton Lake.

- June 27th, chemical treatment applied (Sonar Gensis and Copper Sulphate); booster dose of Sonar herbicide done and portion of the lake treated with copper sulfate; plants continue to show effects of herbicide including stunned growth and bleached foliage; effects should continue to eventual dying off of plants; growth minimal; and minimal biomass anticipated
- George Knoecklein is monitoring the lake as well as Aquatic Control Technology
- Lake drawdown was requested but stated would work with consultant and DEEP
- Communications – Flow of information has been to Kim who has distributed

Resident Holly McDonald inquired about the removal of trees that is taking place at 890 Boston Turnpike “Lake House”. Ms. Stille reported that the Building Official has visited the property, and the work taking place is not in violation. However the town is continuing to monitor the work.

C. FY13 Budget Report

Ms. Stille provided the BOS with a list of year end budget transfers (see attachment 6.C.). The group also reviewed a month end summary by department. Additionally, Tax Collection for 2012 is approximately \$80,000 above the revised budget.

D. FY14 Budget

Ms. Stille provided a copy of the state budget detailing grant funding. The Final Budget is \$80,528 more than what was budgeted. Ms. Stille has also provided a report of changes that took place during Legislature.

Ms. Stille discussed that the town will soon be putting out a Request for Proposal for new financial software. Ms. Stille also reported that the state will mandate the reporting for financial data from each town, to streamline the town by town comparisons.

E. Report on FY13 Activities

Ms. Stille provided a review of the 2012-2013 Fiscal Year to the BOS (see attachment 6.E.).

Mr. Lessard inquired about the CERT program currently taking place. Ms. Stille explained that it is a generalized training for local residents. People that have passed the training will serve as volunteers for the town during emergencies. They can also be utilized for scheduled events as well.

F. Consider and Act on DOT Master Municipal Agreement Resolution

Mr. Morra explained that Connecticut Department of Transportation (CTDOT) is working to streamline some of its processes. The construction project Master Municipal Agreement (MMA) is the first in a series of master agreements that CTDOT is developing. A motion was made by Ms. Shea, seconded by Mr. Walker to adopt the following resolution:

RESOLVED, that the Honorable, Robert R. Morra, First Selectman, is hereby authorized to sign the Agreement entitled “Master Municipal Agreement for Construction Projects”.

Motion unanimously passed.

7. A. Subcommittee Reports

Ms. Stille reported that the Public Safety Subcommittee continue work and meet with the coordinators of the Bolton Heritage Weekend to discuss the activities that will be taking place.

B. Bolton Lakes Sewer Project

Mr. Morra reported that letters to connect for Phase 3 have been sent out. The Public Hearing for Construction in Phase 4 will be taking place on July 24th. Meetings will also be taking place with residents in Phase 5 to brief them on the project and what to expect.

Ms. Stille also reported that the ordinance for the Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) requires revision to include the Cider Mill Area. This will require the towns of Bolton and Vernon to take action, in addition to the BLRWPCA.

C. Properties and Facilities

Ms. Stille shared a report from CTDOT regarding the proposed work to address safety improvements on Route 533 at Box Mountain Road.

Ms. Stille reported that the gym lights are the last outstanding item under the Bolton High School Project.

Ms. Stille reported that there is possibly a security grant for the schools. Staff is reviewing the procedures to qualify for the funding.

D. Revenue Sources

Nothing new to report.

8. First Selectmen's Report:

First Selectman Morra reported that the town is working on fulfilling the position of the Interim Director of Community Development. The position is expected to be filled by the next BOS meeting.

9. Administrative Officer's Report

A. FY14 Work Plan

Ms. Stille reviewed goals for the next fiscal year which include closing out the High School Project, continuing to address the lake concerns, move forward with VCI Grant and combining it with the Master Recreation Plan and closure of the East Coast Greenway.

B. Statewide Emergency Management Exercise

Ms. Stille reported that the town participated in the statewide exercise on June 20th. The exercise simulated an ice storm in the northwest hills.

C. Personnel

Ms. Stille reported that Vann Rowe is retiring from the library after 26 years of service.

10. Appointments

The BOS acted on reappointments for boards and commissions (see attachment 10).

A motion was made by Mr. Walker, seconded by Mr. Lessard to reappoint members of the Bentley Memorial Library Board with a term ending 2017. Motion unanimously passed.

A motion was made by Mr. Lessard, seconded by Mr. Walker to reappoint members of the Board of Fire Commissioners with a term ending 2018. Motion unanimously passed.

A motion was made by Mr. Lessard, seconded by Mr. Walker to reappoint members of the Bolton Heritage Farm Commission with a term ending 2016. Motion unanimously passed.

A motion was made by Mr. Walker, seconded by Mr. Lessard to reappoint members of the Conservation Commission with a term ending 2016. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Lessard to reappoint members of the Economic Development Commission with a term ending 2017. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Lessard to reappoint members of the Inland Wetlands Commission with a term ending 2016. Motion unanimously passed.

A motion was made by Mr. Lessard, seconded by Mr. Walker to reappoint members of the Open Space Commission with a term ending 2016. Motion unanimously passed.

A motion was made by Mr. Walker, seconded by Shea to reappoint members of the Senior Citizens Commission with a term ending 2017. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint the following town positions: Animal Control Officer, Assessor, Building Official, Treasurer and Town Counsel (as noted in attachment 10). Motion unanimously passed.

A motion was made by Mr. Lessard, seconded by Ms. Shea to reappointment the Death Certificate Subregistrars (as noted in attachment 10). Motion unanimously passed.

11. Adjournment

A motion was made by Ms. Shea, seconded by Mr. Walker to adjourn the meeting at 8:01 P.M. Motion passed unanimously.

Respectfully submitted,



Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

BOARD OF SELECTMEN
FY13 GOVERNMENT
BUDGET TRANSFERS

6.C

Budget	Amount	From Line Item	To Line Item
Board of Finance	\$180.00	Office Operating	to Other Payroll
Data Processing	\$1,100.00 \$5,000.00	Office Operating Repairs & Maintenance	to Equipment to Equipment
Town Clerk	\$250.00	Other Contracts	to Office Operations
Fire Commission	\$64.00 \$66.00 \$600.00 \$821.00 \$1,800.00	Medical Expense Medical Expense Misc. Department Activities Misc. Department Activities Misc. Department Activities	to Other Contracts to Office Supplies to Repairs & Maintenance to Equipment to Repairs & Maintenance
Refuse/Land Use	\$8,000.00	Tipping Fees	to Other Contracts
Senior Citizens	\$3,000.00 \$3,500.00	Payroll Other Payroll	to Vendor Payments to Vendor Payments
Insurance/Probate Court	\$350.00	Property & Liability	to Vendor Payments
Buildings & Land Use	\$1,200.00	Prof. & Business Training	to Contracted Services

6.E,

REVIEW OF 2012-2013 FISCAL YEAR

Lower Bolton Lake – Informational meetings; took steps to address issues; funding; hired Northeast Aquatic Research/Aquatic Control Technology; appointed Lake Commissioner; cooperative effort between many parties and agencies

RT6 REDC – Transportation study approved; uniformed zoning work continued

Recreational Master Planning – Subcommittee began master planning work; soil testing completed

Renewed contract Resident State Troopers for 2013-2015

Bolton Heritage Farm – Foundation work on barn; Heritage weekend activities; Whip grant work

Storms – Hurricane Sandy and Blizzard Nemo – EOC opened and ongoing support for community provided

VCI Bolton Center Study – Consultant selected; stakeholders group formed; study completed in May awaiting report

State Draft Conservation & Development Policies “A Plan for Connecticut Bolton Plan of Conservation and Development”- Requested revisions for Bolton

Lake Street – DOT meetings to address safety concerns; construction plans proposed

CRCOG Regional Performance Incentive Grant – Continued participation in “back office” operations and additional items that will benefit Town

Bolton Notch Dam – Continued conversations with DEEP on beaver issues

Housing for Economic Growth Program – Resolution adopted

Fire Protection Regulations Subcommittee – Approved subcommittee to review zoning regulation

Auditor – Contract extension negotiated

STEAP Grant Application – Submitted application for Herrick Part Ballfields \$500,000

STEAP Grant Application – Submitted application for Lower Bolton Lake \$250,000

FFY2011 Homeland Security Grant Program – Adopted resolution

Charter Oak Greenway – Ongoing meetings to discuss plans for the closure of the gap in the greenway

Budget – Authorized use of Fund Balance for BOE; additional funding obtained for Lower Bolton Lake Issues

Elections Emergency Contingency Plan – Approved plan

Telephone System - Bid and installed new phone system at Town Hall, Senior Center, Finance and Bolton Center School

2013 RE-APPOINTMENTS

BENTLEY MEMORIAL LIBRARY BOARD

Pat Busque (U)
119 French Road
4 years – 7/1/17

Clara (Jean) Ames (U)
18 Lakeside Lane
4 years – 7/1/17

Dot Neil (R)
195 West Street
4 years – 7/1/17

Kelly Goldsnider (U)
226 Hebron Road
4 years – 7/1/17

Rebecca Holliman (U)
61 Loomis Road
4 years – 7/1/17

Brook Nowak (R)
7 Meadow Lane
4 years – 7/1/17

BOARD OF FIRE COMMISSIONERS

John Morianos, Jr. (D)
9 Cook Drive
5 years – 7/1/18

BOLTON HERITAGE FARM COMMISSION

Ann Maulucci (U)
55 School Road
3 years – 7/1/16

Sandra Pierog (D)
37 Brandy Street
3 years – 7/1/16

Beth Harney (D)
176 Bolton Center Road
3 years – 7/1/16

CONSERVATION COMMISSION

Ronald Rousseau (R)
12 Daria Drive
3 years – 7/1/16

ECONOMIC DEVELOPMENT COMMISSION

Cathy Teller (D)
23 Elizabeth Road
4 years – 7/1/17

Neal Kerr (R)
27 Quarry Road
4 years – 7/1/17

INLAND WETLANDS COMMISSION

Maryanne Edwards (R)
261 West Street
3 years – 7/1/16

Krista Edwards (R) *Alternate*
19 School Road
3 years – 7/1/16

OPEN SPACE

Gwen Marrion (D)
38 Maple Valley Road
3 years – 7/1/16

Daniel Roback (R)
35 Anthony Road
3 years – 7/1/16

SENIOR CITIZENS COMMISSION

Paula Friez (R)
15 Tinker Pond Road
4 years – 7/1/17

Animal Control Officer

1 year – 7/1/14

Craig Segar, Animal Control Officer
Jerold Casida, Assistant Animal Control Officer

Assessor

2 years – 7/1/15

Nicole Lintereur

Building Official

4 years – 7/1/17

Jim Rupert

Treasurer

2 years – 7/1/15

Catherine Peterson

Town Counsel

2 years – 7/1/15

Richard Barger
Michelson, Kane, Royster & Barger

OTHER

Death Certificate Subregistrars

2 years – 7/1/15

Howard M. Holmes
Holmes Funeral Home, Manchester

2 years – 7/1/15

Robert J. Binkowski
Pietras Funeral Home, Coventry