

The Town of Bolton Board of Selectmen, (BOS) held its regular meeting on June 2, 2015, at the Town Hall with First Selectman Robert Morra presiding. In attendance were: Selectmen Robert Lessard, Robert Neil, Gwen Marrion, and Sandra Pierog. Also present: Administrative Officer Joyce Stille and Lake Commissioner Kimberly Welch.

1. **Call to Order:** First Selectman Robert Morra called the meeting to order at 7:03 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes:** R. Neil moved to approve the April 30, 2015 minutes as written. R. Lessard seconded. The motion passed 5:0:0. R. Neil moved to approve the May 5, 2015 minutes. S. Pierog seconded. Discussion followed. The motion passed unanimously with the following amendments: the year will be corrected to 2015 and for votes, the number of selectmen to 5, not 6. The motion passed 5:0:0.
4. **Correspondence:** A letter of resignation from the Library Board was received on June 2, 2015 from Dorothy Rose. R. Neil moved to accept the resignation with regrets and thanks for her service, seconded by R. Neil. The motion passed 5:0:0.

G. Marrion read a draft letter to the public from the BOS to express its feelings on and plans regarding the Heritage Farm barn fire. S. Pierog moved to approve its publication in the Journal Inquirer, the Reminder News, and the Bolton Bulletin. R. Neil seconded. R. Morra volunteered to publish the letter on social media as well. The motion passed 5:0:0.

5. **Unfinished Business:** None.
6. **New Business:**
 - A. **Charter Oak Greenway Shared Use Path and Path Extension:** R. Morra reported that the greenway is moving forward. R. Pinckney, the BSC consultant, had discussed via telephone conference the DOT plans to replace the traffic signal at the South Road and Route 44 intersection, which will leave a pole in the middle of the path. The DOT most likely will not be willing to move the pole as it would be complicated by other poles' location, the sewer line, and underground ATT and fiber optic cables. There is an alternative solution of a "u" in the trail by the boat launch to go around the pole, which the consultants feel is feasible. The consultant will not be holding another public meeting but the Selectmen can to present the results of the study.
 - B. **Lower Bolton Lake Status Report:** R. Morra said the invasive weeds issue is generally under control. The color that was causing some concern is believed to be due to iron, not algae. Annual letter to DEEP requesting lake drawdown has been sent. K. Welch said there have been no new issues.

- C. FY 2015 Budget Report:** J. Stille reported that the budget is 80.02% expensed. S. Pierog asked why Animal Control was still at 0%. J. Stille said they usually have a one-time payout in June.
- D. FY 2016 Budget Report:** J. Stille reported that the state still has not finalized the budget yet. They are considering 85% funding for the state trooper program, but are still looking at reductions so it is still an open issue. The Finance and Administration Subcommittee has begun looking at possible reductions.
- E. Consider and Act on Fire Department Equipment:** S. Pierog moved to approve the Fire Department, Inc., to sell the old air unit for filling SCBA tanks with the condition that the funds from the sale go towards the installation of a security system at the firehouse. Work is to be coordinated through the Buildings and Grounds Supervisor with notification to the Selectmen's Office. Any excess funds will be deposited into the Town's general fund. R. Neil seconded. Discussion followed. The motion passed 5:0:0.
- F. Consider and Act on Budget Transfer and/or Appropriation Requests:** J. Stille provided a list of FY 2015 budget transfers. Two additional transfer requests were presented for approval. R. Neil moved to approve the transfer of \$15,000 from Professional and Technical Budget – Legal to Professional and Technical Services. R. Lessard seconded. The motion passed 5:0:0.

R. Neil moved to approve the transfer of \$15,500 from Land Use – Professional and Technical Services to Finance – Other Contracts. R. Lessard seconded. Discussion followed. Discussion was held on the extension of the Interim Finance Director's agreement and a permanent replacement. J. Stille reported that the HR Committee will be looking at a job description for a permanent position next month. It will be advertised for a person who holds qualifications for both the town and the BOE, as no decisions on shared services has been made. The motion passed 5:0:0.

There is a possible transfer request for work on the fire department's forestry truck. The amount of work needed will have to be phased to ensure that the vehicle can be completely fixed. J. Stille offered to work with the Fire Chief to cover what is needed. The board agreed.

7. Ongoing Business:

A. Subcommittee Reports:

Human Resources Subcommittee: The Assistant Assessor position closed the following morning (June 3rd) and interviews will follow.

Finance and Administration Subcommittee: A draft of the Ethics Ordinance was provided and comments requested to be sent to J. Stille or R. Morra within the next week and a half.

- B. Bolton Lakes Sewer Project:** The project is scheduled to be completed by the end of June (6/30).

C. Properties and Facilities: J. Stille reported that LEED certification is still ongoing with the state and additional BHS well testing data is now being requested. G. Marrion asked if there would be another meeting to discuss the bond package, considering the barn fire impact. R. Morra said that a report on potential for restoration, improvements to safety and usability, and costs would be coming after the investigation. A better idea of the number is needed before setting a course for the bond package.

D. Revenue Sources: None.

8. First Selectman's Report:

A. Plan of Conservation and Development: R. Morra reported that the PZC's POCD informational meeting was on May 27th. The POCD draft will be finalized within the next 30 days. Comments may be submitted to Patrice Carson. S. Pierog said she was impressed with the outlined action items and suggestions for responsible parties to carry them out. The CVC has an episode of J. Stille's show with Patrice Carson and Glen Chalder online for more information if anyone missed the meeting.

B. Economic Development: R. Morra reported that the CVC 25th Anniversary Open House was held on May 31st. They had a decent turnout. Attendees were impressed and many had been unaware of the facilities. He hopes more in the community will take advantage of the asset. He also has toured the new restaurant, "Our Place." They are on their fifth well test for the state but expect to be open within a week. Simoniz is submitting its plans for expansion to the PZC.

G. Marrion reported on the recent EDC meeting. Members had discussed the permitting drive-throughs and the possible regulation change necessary by the PZC. There was no commission-wide decision yet, still investigating what other towns have done. They also discussed branding the town to attract people and business, and are looking at how Bolton is perceived. They are also updating their website area and Bolton Yellow Pages. J. Stille shared that the Bolton Women's Club, as a project, will be working the EDC to purchase welcome to Bolton signage.

R. Lessard reported on a regional forum he attended in Mansfield last Thursday. Some points relevant to this region were tourism, ports and waterfronts. They also discussed approaching planning and zoning as a regional endeavor (including Andover, Bolton, Coventry, Mansfield, Tolland, and Windham), and expanding on the idea of the "Quiet Corner." Another point was pursuing private funds as well as public.

9. Administrative Officer's Report:

A. Expressway Properties: J. Stille reported that the DOT is now reconsidering bathrooms that are self-composting.

B. DOT High Risk Rural Roads – Speed Enforcement Grant: The troopers are pursuing this grant for enforcement activities and lasers (for speed enforcement).

C. Personnel: The revised job description for Recreation Director is being sent out. Interviews were conducted on June 2nd for the Assistant Building Official.

10. Appointments: G. Marrion moved to appoint the following people to the Energy Committee as recommended by the Human Resources Subcommittee:

June 30, 2017 Term – John Stewart (D), Rodney Fournier (R), and Mike Morris (D)

June 30, 2019 Term – John Muro (U), Caroline DiDomenico (R), William Hebert (D), and Douglas Fisher (D)

R. Neil seconded. The motion passed 5:0:0.

S. Pierog moved to enter executive session including J. Stille for personnel discussion. R. Neil seconded. The motion passed 5:0:0. The BOS entered executive session at 8:16 p.m. Executive session ended at 8:30p.m. The group discussed the filling of the Assessor’s position for the next fiscal year. G. Marrion moved to send a letter from R. Morra to Nicole Lintereur thanking her for her service as Assessor and that she would not be reappointed to the position next fiscal year. R. Neil seconded. The motion passed 5:0:0.

11. Adjournment: R. Neil moved to adjourn the meeting at 8:32p.m. S. Pierog seconded. The motion passed 5:0:0.

Respectfully submitted,

Sarah Benitez

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.