

The Town of Bolton Board of Selectmen, (BOS) held its regular meeting on May 5, 2014, at the Town Hall with First Selectman Robert Morra presiding. In attendance were: Selectmen Robert Lessard, Robert Neil, Gwen Marrion, and Sandra Pierog. Also present: Administrative Officer Joyce Stille, Board of Finance Chairman Robert Munroe, and Lake Commissioner Kimberly Welch.

1. **Call to Order:** First Selectman Robert Morra called the meeting to order at 7:10 p.m.
2. **Public Comment:** Robert Munroe, of 24 Pondview Road, was concerned that the bond proposal was coming with the Bolton High School project still not closed out, causing a 6% tax increase. Mr. Morra said the BOS met to discuss the issue and it would be addressed at the next 2+2+2 meeting.
3. **Approval of Minutes:** G. Marrion moved to approve the April 14, 2015 minutes. R. Neil seconded. Discussion followed. The motion passed unanimously with the following amendments:
 

*Under item #9, end of sentence "CRCOG... keep DOT" edited to read "...Bolton will take and what DOT will keep." The next sentence was ended at "meeting," removing "with a conclusion to this." Next paragraph, final sentence, "Mr. Morra... accounts," the word "who" was removed.*
4. **Correspondence:** A letter of resignation from the Fire Commission was received April 21, 2015 from Derek Green. S. Pierog moved to accept the resignation with regrets and thanks for his service, seconded by R. Neil. The motion passed 6:0:0.
5. **Unfinished Business:** None.
6. **New Business:**
  - A. **Charter Oak Greenway Shared Use Path and Path Extension:** R. Morra reported a positive meeting was held with the DOT. Concerns about strict limitations along the trail as to the required heavy duty barriers were relieved. Regular highway barriers will not be required, only barriers recognizable as such by drivers, which may be decorative. G. Marrion said that she believed that this would be more pleasing to the affected homeowners than the barricades previously discussed. The BSC group is reworking plans. R. Lessard said the DOT is working towards a solution for a quarter-mile section from the Greenway link at Hop River Trail to the Quarry Road traffic light.
  - B. **Lower Bolton Lake Status Report:**

R. Morra reported a positive meeting was held with DEEP representatives (including the state fishery), Representative Mulligan, Senator Cassano and lakes representatives to discuss stocking fish at Lower Bolton Lake. Suspending the catfish restocking for a year had been requested by the Town and other parties. If not restocked this year, the state would like to resume stocking next year. Friends of Bolton Lakes are concerned about any stocking. The entire group agreed to meet in March 2016 to revisit restocking and to review data collected this year. Lake Commissioner Kim Welch added that the recently poor lake clarity was a concern.

**C. FY 2015 Budget Report:**

J. Stille reported on the current year budget. It is 72.5% expensed with some major expenses coming, including the resident state trooper and recreation.

**D. FY 2016 Budget Report:** The BOF scheduled a meeting for May 13. R. Lessard moved to hold a special BOS meeting following the May 12<sup>th</sup> referendum to set a second referendum date if necessary. R. Neil seconded. The motion passed 6:0:0.

J. Stille shared the latest state budget information from CCM. R. Morra added that there is talk of preserving the trooper program funding at 70%, but the source of the funding is yet unknown.

S. Pierog reported on a proposed amendment to a bill in the Legislature, sponsored by the Chair of House Appropriations and the Chair of Revenue, that includes the state requesting and accessing personal data.

**E. Consider and Act on Road Race Request:**

S. Pierog moved to approve Sunday, March 13, 2016 for the date of the Road Race by the Booster Club. G. Marrion seconded. The motion passed 6:0:0.

**F. Consider and Act on Budget Transfer and/or Appropriation Requests:**

The BOS discussed the proposed budget transfers, sources of funding, how projects were identified and future earlier involvement by the whole BOS in the process. R. Morra confirmed that the funds were separate from and would not alter the \$120,000 to be returned this fiscal year.

R. Neil moved to transfer funds in the Buildings Operations Budget to Maintenance & Supplies for the Senior Center carpet replacement as follows: \$5,000 from Telephone, \$1,200 - Professional & Business, \$6,000 - Other Contracts, and \$4,000 - Postage. R. Lessard seconded. The motion passed 6:0:0.

R. Neil moved to approve a transfer of \$6,900 from Refuse: Contracted Collection to Capital Improvement: Fire Hose Replacement. R. Lessard seconded. The motion passed 6:0:0.

R. Neil moved to approve transfers for the trailer replacement as follows: Highway: \$14,000 from Salt & Sand to New Equipment, and \$4,400 from Refuse: Contracted Service to Highway: New Equipment. R. Lessard seconded. The motion passed 6:0:0.

S. Pierog moved to authorize the Administrative Officer or First Selectman to approve FY15 budget transfers to close out the fiscal year for up to \$5,000 and require an electronic meeting for the transfer of funds in excess of \$5,000. R. Neil seconded. The motion passed 6:0:0.

## 7. Ongoing business:

### A. Subcommittee Reports:

**Human Resources Subcommittee:** R. Morra reported that the Assistant to the Building Official job description was reviewed by the subcommittee. We are continuing to look at other opportunities for shared services.

**Finance and Administration Subcommittee:** R. Lessard reported that the subcommittee continues its work on the Charter Study Committee's recommendations. A code of Ethics Ordinance is under review. The group is also reviewing ordinances for possible repeal or revision. Discussion followed on the procedure for ordinance changes.

**Facilities and Public Safety Subcommittee:** R. Morra reported that a meeting had occurred with Milton Hathaway about the Notch Pond Dam and a meeting with state representatives for discussion on the dam would occur after the legislative session is over. R. Morra also reported that there is interest in the Notch Road Municipal Center from a religious group for a religiously-based school. The subcommittee favors pursuing a lease with purchase option, given the group is able to meet the financial obligations. S. Pierog moved to authorize the First Selectman and Administrative Officer to pursue negotiations with the organization about a school at Notch Road Municipal Center, excluding the South Wing (Senior Center), with monthly reports to the BOS. R. Neil seconded. The motion passed 6:0:0.

**B. Bolton Lakes Sewer Project:** No update.

**C. Revenue Sources:** J. Stille reported that she had attended the mandatory pre-meeting for the FEMA reimbursement for winter storm. Exact reimbursement has not yet been determined.

## 8. First Selectman's Report:

### A. Bolton Senior Community, LLC:

R. Morra reported that the DOT, including Right-of-Way staff, met with the First Selectman, Administrative Officer and the drive-in theater owner to work on an easement for the drive-in and a town ROW to Freja Park. The drafted entryway is at the commuter lot with a temporary easement in the corner of the lot and then along Notch Pond. A permanent ROW along the back of the commuter parking lot to allow Town emergency vehicular access to Freja Park as well as a permanent entrance into the development were discussed. The DOT needs to also coordinate an easement for the sewer line based on the final trail plan. Overall the town, property owner and the DOT agree conceptually, and are working to ensure full alignment. The DOT estimated 10-12 months for the easement and ROW. The site owner is committed to the housing project despite the possible delay.

R. Morra added that the project has shifted from age-restricted to moderate income housing, a portion of which will be handicapped-accessible and available to Bolton seniors.

**B. Economic Development:** R. Morra reported that:

1. Simoniz is moving forward on expansion.
2. Expansion plans from the heating company on the Tolland/44 corner has been submitted.
3. The restaurant on Route 85 is opening soon.

**9. Administrative Officer's Report:**

**A. Expressway Properties:** J. Stille reported that the DOT was not open to changes in the definition of open space to include restrooms or crop production, but had agreed to broaden the open space definitions from the original proposed language.

**B. CRCOG Update:** J. Stille reported that CRCOG has begun discussion on providing economic development support for towns.

**10. Appointments:** R. Morra reported that six people are interested in the energy committee. The Human Resources Subcommittee will review resumes with attention to balance on the committee and make a recommendation on the future appointments.

**11. Adjournment:** R. Neil moved to adjourn. R. Lessard seconded. The motion passed unanimously and the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.