

The Board of Selectmen Human Resources Subcommittee held a meeting on April 18, 2016 at the Notch Road Municipal Center. Present were: First Selectman Robert Morra; Selectmen Michael Eremita and Gwen Marrion; and Administrative Officer Joyce Stille.

1. Call to Order.
The meeting began at 1:20P.M.
2. Executive Session:
Union Negotiations Strategy – Highway and Non-Supervisors Unions
A motion was made by Ms. Marrion, seconded by Mr. Eremita, for the subcommittee members (Mr. Morra, Mr. Eremita, Ms. Marrion, and Ms. Stille), to go into Executive Session to discuss Union Negotiations Strategy – Highway and Non-Supervisors Unions. Motion unanimously passed. Executive session began at 1:22P.M. and ended at 3:08P.M.
3. Discussion on Personnel
The group discussed the current and future vacancies at the Town Hall. A shared part time position (18 hours per week) will be hired for the Tax Collector and Land Use departments. During the summer, additional hours will be necessary for tax season. The Town Clerk’s office (7 hours) and Selectmen’s office (30 hours) will share a 37 hour position. While this increases the current position by seven hours, it was already at full time benefits. Duties correlate and, it provides better overall coverage for the Town Clerk’s office. Upon the July 1st retirement of Angela Carrier, her position will also be filled.
4. Adjournment
The meeting ended at 3:23P.M.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.