

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on March 4, 2014 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Robert Neil and Gwen Marrison. Also present were Lake Commissioner Kim Welch and Administrative Officer Joyce Stille.

**1. Call to Order**

Mr. Morra called the meeting to order at 7:03 P.M.

**2. Public Comment**

None.

**3. Approval of Minutes**

**A. February 6, 2014 Meeting.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes with the following corrections:

Section 3.B. 3<sup>rd</sup> Paragraph, 2<sup>nd</sup> Sentence "Motion unanimously passed."

Section 4. 3<sup>rd</sup> Sentence "...including a new foundation wall..."

Motion unanimously passed.

**B. February 8, 2014 Retreat.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion unanimously passed.

2<sup>nd</sup> Paragraph, 1<sup>st</sup> Sentence "...alternatives to renovating Bolton Heritage Farm House."

**C. February 11, 2014 Budget Workshop.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion unanimously passed.

**D. February 11, 2014 Special Meeting.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion unanimously passed.

**E. February 24, 2014 Lake Informational Meeting.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion unanimously passed.

**F. February 25, 2014 Budget Workshop.**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion unanimously passed.

**4. Town Hall Anniversary Recognition**

Ms. Stille shared with the board a picture and brief description submitted by a resident; and a write up by Municipal Historian Hans DePold, along with a picture of town hall during the

presidential election in November 1916. All information has been posted on the town's website. Residents are encouraged to send in any pictures they may have of town hall.

**5. Correspondence**

None.

**6. Unfinished Business**

None.

**7. New Business**

**A. Charter Oak Greenway Shared Use Path and Path Extension**

Mr. Morra reviewed the informational meeting that took place on Thursday, February 27<sup>th</sup>. He reported that it was a positive meeting, and DOT is looking to move forward with the project. Current projections are 2016 for completion of the bridge.

Ms. Marrion reported that she will be meeting with Will Britnell and a representative from CROCOG regarding reconfiguring the Notch. Ms. Stille will also be present, and will be discussing the Route 6 Corridor Study.

Ms. Stille reported that she is currently working with the Director of Community Development on the RFP for the consultant on the extension. The trail committee will need to review the draft of the RFP before it moves forward.

**B. Consider and Act on DEEP Grant Resolution for Gap Closure Charter Oak Greenway**

A motion was made by Mr. Neil, seconded by Mr. Lessard to adopt the following resolution:

Be it resolved that it is in the best interests of the Town of Bolton to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution, Joyce M. Stille, the Administrative Officer is duly authorized to enter into and sign said contracts on behalf of the Town of Bolton. Joyce M. Stille currently holds the position of Administrative Officer and has held that office since October 1995. The Administrative Officer is further authorized to provide such information and execute such other documents as may be required by the local, state or federal government in connection with said contracts and to execute any amendments, recisions and revisions thereto.

Motion unanimously passed.

**C. Lower Bolton Lake Status Report**

Mr. Morra reviewed the informational meeting that took place on February 24<sup>th</sup>. Mr. Morra reported that CT DEEP has notified the town that they will not be stocking Lower Bolton Lake with channel catfish.

Ms. Welch thanked the BOS for hosting the Informational Meeting. Ms. Stille reported that once the grant contract has been received, the permit application process can begin.

#### **D. FY14 Budget Report**

The board reviewed the month end by summary by department. Ms. Stille explained the reasoning for some budgets to be expensed at a higher rate than others.

#### **E. FY15 Budget Report**

The board reviewed changes in the grand list. There is a 10.74% overall decrease from the previous year. In order for the town to collect the same amount of tax dollars as the previous year, the mill rate will increase. Mr. Morra will be available to meet with residents to review the effects on the individual homeowner.

#### **F. Consider and Act on Historic Documents Preservation Grant Resolution**

A motion was made by Mr. Neil, seconded by Mr. Lessard to adopt the following resolution:

RESOLVED: That Joyce M. Stille, Administrative Officer of the Town of Bolton is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant.

Motion unanimously passed.

#### **G. Consider and Act on Budget Transfer and/or Appropriation Requests**

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the transfer of \$10,000.00 in the Highway Budget from the Road Repairs Line Item to the Other Payroll Line Item. The transfer will cover the cost of overtime. Motion unanimously passed.

### **8. Ongoing Business**

#### **A. Subcommittee Reports**

The group reviewed the minutes of the Facilities and Public Safety subcommittee. Additionally Human Resources met and discussed the Self-Funded Dental Plan. The Human Resources Subcommittee is recommending the town move forward with the plan that will save the town approximately \$6,000.

A motion was made by Mr. Lessard, seconded by Mr. Neil to move forward with a Self-Funded Dental Plan for the town and Board of Education. Motion unanimously passed.

#### **B. Bolton Lakes Sewer Project**

No updates.

#### **C. Properties and Facilities**

Town staff met at the Bolton Center School to address the roof issues. A structural engineer will be inspecting the roof, and recommend short term and long term repairs.

#### **D. Revenue Sources**

None.

## **9. First Selectman's Report**

Mr. Morra reported that he attended a meeting at the Capitol regarding the issues with the salt product that is being used on highways. It is causing increased rusting on vehicles and increased damage to roads. The commissioner is considering doing a survey on the issue.

### **Three Board Meeting**

Mr. Morra reported that there will be a Three Board Meeting on Thursday, March 6<sup>th</sup>.

## **10. Administrative Officer's Report**

There will be a Board of Selectmen Special Meeting on Tuesday, March 11<sup>th</sup> to finalize budgets. Additionally, there will be a balloon float at 25 and 39 West Street on March 10<sup>th</sup>, if weather prevents the balloon float, it will take place on March 11<sup>th</sup>.

### **A. Town Plan of Conservation and Development**

The Planning and Zoning Commission has met and reviewed three proposals. They are moving forward with Planometrics.

### **B. Planning Regions**

OPM has released their final determination regarding the boundaries of planning regions. CRCOG has increased from 30 to 39 towns.

Ms. Stille shared with the board that the Inland Wetlands Commission is in the process of revising their regulations, and is asking for suggestions and comments.

The Charter Study Committee will be meeting to review suggestions and comments. Ms. Stille explained that once the review takes place, the committee will make a recommendation to the BOS for consideration.

## **11. Appointments**

None.

## **12. Adjournment**

A motion was made by Ms. Marrion, seconded by Mr. Neil, to adjourn the meeting at 7:56 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.