

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on October 7, 2014 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard and Sandra Pierog. Also present were Fire Department Deputy Chief Peter Morra, resident/business owner Milton Hathaway, Lake Commissioner Kim Welch and Administrative Officer Joyce Stille.

1. Call to Order

Mr. Morra called the meeting to order at 7:02 P.M.

2. Public Comment

Resident/business owner Milton Hathaway, 40 Quarry Road, acknowledged receipt of the letter from the Administrative Officer with information on the legal procedures from the town attorney regarding his appeal. Additionally he was present to share with the BOS and the Administrative Officer information obtained from all other towns in Tolland County regarding their policies and procedures for ethics commissions. He provided detailed information in addition to a matrix of what each town currently has in place. Mr. Morra explained that this information will be reviewed by a subcommittee.

3. Approval of Minutes

A. September 2, 2014 Meeting.

A motion was made by Mr. Neil, seconded by Ms. Pierog to approve the aforementioned minutes as presented. Motion unanimously passed.

B. September 11, 2014 Special Meeting.

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes as presented. Motion unanimously passed..

C. September 15, 2014 Special Meeting.

A motion was made by Mr. Neil, seconded by Ms. Pierog to approve the aforementioned minutes as presented. Motion passed unanimously.

4. Town Hall Anniversary Recognition

Mr. Morra reviewed the October edition which discussed how the Town Hall was utilized during Storm Alfred in October 2011. The group also received a copy "Celebrating 100 Years at Town Hall". Ms. Stille recapped the Open House at Town Hall on September 27th. She estimated that approximately 100 people stopped in to visit. Ms. Pierog shared with the board that approximately 100 people attended the Open House at the Bolton Heritage House on Sunday, September 28th. CVC will be airing a show that gives a tour of the second floor and attic of the Farm House.

5. Correspondence

None.

6. Unfinished Business

None.

7. New Business

A. Charter Oak Greenway Shared Use Path and Path Extension

Ms. Stille shared with the board a copy of the letter that was sent from the State of CT DOT to the current owners of drive-in movie theater regarding the easement for Construction of the Charter Oak Greenway.

Ms. Stille shared information regarding a new law that went into effect on October 1st called the "Vulnerable User Law". It allows for a fine to be imposed on a reckless motor vehicle driver that causes death or serious injury of a cyclist, wheelchair user or other vulnerable users who are using reasonable care. The fine is capped at \$1,000.

B. Lower Bolton Lake Status Report

Ms. Stille shared with the board that there will be an Annual Bolton Lakes Watershed Community Forum on October 14th in Vernon. Discussion will be about the activities going on to preserve and improve the Bolton Lakes and their surrounding Watershed.

Ms. Stille updated the BOS on the most recent testing results from George Knoecklein. The latest report was from September 30th, no blue greens were visible and clarity was 2.2 meters. His findings were in the normal range.

Ms. Welch followed up with Ms. Stille regarding concerns with migratory bird hunting. The season begins in October and residents around the lake are concerned with the 500 foot required distance. Ms. Stille has spoken with the Resident State Trooper and they researched the issue and reported that no complaints had been previously called in.

Ms. Welch reported that on September 12th a permanent lower water mark level was put in the lower lake. Ms. Stille stated she has not received a formal response from DEEP regarding the drawdown of the lake.

Ms. Welch reported that on September 28th there was a wide spread bloom (unsure of type of bloom) in case there were any concerns brought to town hall.

C. FY15 Budget

Deputy Fire Chief Peter Morra informed the BOS that the Fire Department will be purchasing the SCBAs with the recent grant funds received. They will be purchasing them off of the state bid. Mr. Peter Morra invited the selectmen to the Fire Department once the new packs are in place.

Ms. Stille provided the board with a spreadsheet detailing the new account titles under the new Uniform Chart of Accounts. The new Financial Software encumbers salaries for the entire year; therefore the percentage expensed reflects the encumbrances. Ms. Pierog requested that the spreadsheet detail the total amounts encumbered without reflecting expensed.

Ms. Stille shared with the board that the tax assessment collection system company has left the state. There are only two vendors to consider. Ms. Stille requested that the BOS waive the bidding requirements due to lack of available vendors. She also requested the Finance and Administration Subcommittee work with the Tax Collector and Assessor's Office to select the appropriate vendor and type of system.

A motion was made by Ms. Pierog, seconded by Mr. Lessard to waive the bidding requirements for the tax assessment collection system. Motion unanimously passed.

Ms. Stille reported that the BOE informed the town that the number of Columbia students has dropped to 60. Debt service was budgeted at 66 students. Ms. Stille requested the board consider a transfer of funds to cover debt service. The transfer will take place after January 1st, and will require a Town Meeting. Ms. Stille stated that the BOF will be formally informed at their October 16th meeting.

D. FY16 Budget Report

Ms. Stille provided the board with a copy the letter that was sent to all boards, commissions and departments for the FY 2014-2015 Budget. Ms. Pierog requested the language regarding “the BOS will not consider any increases or new initiatives...” be revised to include potential initiatives that could be a cost savings to the town would be considered. By consensus, the group agreed to the revision.

E. Consider and Act on 2014-2019 Capital Region Natural Hazards Mitigation Plan Update Resolution

Ms. Stille provided the board with the information regarding the 2014-2019 Capital Region Natural Hazards Mitigation Plan. The report details specific issues with each town and suggested corrections that have been approved by FEMA.

A motion was made by Mr. Neil, seconded by Ms. Pierog to adopt the 2014-2019 Capital Region Natural Hazards Mitigation Plan Update Resolution.

Discussion: Mr. Lessard requested clarification of what is required by the town if the resolution is adopted. Ms. Stille explained that items that are specifically stated regarding Bolton could be addressed if grant funding became available. There is no penalty for not taking action.

Motion unanimously passed.

F. Consider and Act on Small Town Economic Assistance Program Grant Application

At the Facilities and Public Safety Subcommittee, the group discussed applying for STEAP funds for the high school to rebuild the four tennis courts. The deadline for the application is November 28th. The estimated cost provided by the town engineer is \$307,000.

A motion was made by Ms. Pierog, seconded by Mr. Neil, to authorize Joyce Stille, Administrative Officer, to submit a STEAP Grant Application on behalf of the Town of Bolton and any associated documents for a grant for the Bolton High School Tennis Courts Project. Motion unanimously passed.

G. Consider and Act on Public Hearing for Energy Committee Ordinance

The group reviewed the Draft Energy Committee Ordinance. Additionally, Town Attorney Rich Barger has reviewed and submitted observations and comments. The next step is to hold a public hearing.

A motion was made by Ms. Pierog, seconded by Mr. Lessard to hold a Public Hearing prior to the November 6th BOS meeting regarding establishing the ordinance. Motion unanimously passed.

H. Consider and Act on Budget Transfer and/or Appropriation Requests

None.

8. Ongoing Business

A. Subcommittee Reports

The group was provided with copies of the minutes of several subcommittee meetings.

B. Bolton Lakes Sewer Project

Mr. Morra reported that letters to connect have been sent out to Phase IV residents. Phase V work is progressing quicker than expected. They are hoping that all grinder pump installations are completed by the end of the year. Mr. Morra reported that the Bioxide Station has been installed and is operating. Letters have been sent out to remaining residents that have not connected in Phases I, II and III giving a final deadline before fees are implemented.

C. Properties and Facilities

Ms. Pierog requested information on what the next step of the Bolton Center Study will be. Ms. Stille informed the board that the town is in the process of compiling costs. There will be a Three Board Meeting, on Monday, October 27th, which the topic will be discussed.

D. Revenue Sources

None.

9. First Selectman's Report

A. Fire Protection Regulations

Mr. Morra reminded the board that there will be a Public Hearing at the Bolton High School Commons at 7:00 P.M. on Wednesday, October 8th. Mr. Morra will be present to give the view of the BOS.

B. 2+2+2 Committee

Ms. Morra explained to the BOS a committee that was established in the past that was compiled of 2 members from BOS, 2 members from BOE and 2 members from the BOF. By consensus, the BOS agreed to have the First Selectman and Deputy First Selectman represent the BOS, however any member can attend.

10. Administrative Officer's Report

A. CT Deep MS4 General Permit

Ms. Stille shared with the board a letter sent to the CT Department of Energy & Environmental Protection regarding the proposed general permit for the discharge of stormwater from small municipal separate storm sewer systems. The letter details the fiscal responsibilities that will be put on Bolton. Specific cost estimates is currently being compiled, and is expected to be a 200-300 percent increase. It is not clear at this point what and when the next step of the CT DEEP will be or will take place.

B. Expressway Properties

Ms. Stille shared with the board a map detailing the Bolton properties that are part of the Expressway Properties. There will be a working meeting to review discrepancies between state and town records.

C. M.O.R.E. Demonstration Projects

Ms. Stille shared with the group that the town received a grant for the CEN/Nutmeg Network connection. There are two potential projects for Bolton to participate in. They include a Human Resource Portal and an Electronic Document Management. Ms. Stille explained that there were other projects; however they were not appropriate for small towns.

Ms. Stille also provided the board with the most recent ESRI report that details demographic information for the town.

Ms. Stille informed the board that the Health District is providing information to the town first responders and emergency management regarding current public health issues.

11. Appointments

A motion was made by Mr. Neil, seconded by Ms. Pierog to reappoint Joyce Stille to the Eastern Highlands Health District Board for a term ending 2017. Motion unanimously passed.

12. Adjournment

A motion was made by Mr. Neil, seconded by Ms. Pierog, to adjourn the meeting at 8:16 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.