

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on January 13, 2015 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Sandra Pierog and Gwen Marrion. Also present were: Resident Richard Treat, Bolton Heritage Farm Commission Member Arlene Fiano, Journal Inquirer Reporter Kym Soper and Administrative Officer Joyce Stille.

1. Call to Order

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment

Arlene Fiano, member of the Bolton Heritage Farm Commission was present to discuss the preliminary plans for the Heritage Farm Weekend on September 25, 26 & 27, 2015. Plans include a musical themed weekend showcasing Heritage Farm. Anticipated needs include a town wide mailing, canopies/tents, electrical power at the farm, shuttle busses, musical bands, portable stage, and portable toilets. The commission is requesting the BOS to assist with the costs (currently undetermined). Mr. Morra requested cost projections within the next couple of weeks for consideration during budget season.

Richard Treat was present to follow up on the request he discussed at the December meeting regarding clearing of brush and trees behind Town Hall. Mr. Morra reported that he and Ms. Stille have discussed with John Butrymovich, Head of Buildings and Grounds, and they will trim the smaller brush. Our concerns are that the larger trees stabilize the bank. Mr. Morra projected it to be addressed in 2015.

3. Approval of Minutes

December 2, 2014 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes as presented. Motion unanimously passed.

4. Correspondence

Ms. Stille shared with the board two letters from the Connecticut Siting Council regarding a modification to the tower at 130 Vernon Road; and a letter regarding a hearing on January 20th regarding 701 Lydall Street in Manchester.

5. Unfinished Business

None.

6. New Business

A. Charter Oak Greenway Shared Use Path and Path Extension

The Trails Committee met on December 15th to review the meeting with DOT representatives on the proposed trail extension. January 29th will be the Public Informational Meeting at Town Hall at 7:00 p.m. Ms. Marrion reported that the presentation will show two conceptual plans, an "off road trail" and an "on road" trail (widening of the road). The meeting is to gather feedback from the public and residents that live along the potential routes.

B. Lower Bolton Lake Status Report

Mr. Morra reported that the lake is frozen, and additional testing will take place in February. A public informational meeting will be scheduled for late February.

C. FY15 Budget Report

Ms. Stille shared with the board a revised budget report that does not reflect payroll encumbrances.

D. FY16 Budget

The group reviewed the Budget Workshop schedule beginning on January 20th.

E. Consider and Act on Budget Transfer and/or Appropriation Requests

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve a transfer in the Finance Budget, \$4,000 from the Other Payroll Line Item and \$8,000 from the Regular Payroll Line Item to the Other Contract Line (totaling \$12,000) for contracted services for Interim Finance Director.

Discussion: Mr. Morra explained that Ms. Savitsky, the Interim Finance Director, is researching the option of joining with the Board of Education Finance Office, therefore the predicted length of time for an Interim Finance Director has been extended. Additionally, the town audit is not complete. Ms. Stille explained the \$12,000 is expected to last one to two months, depending on the time needed for the audit and shared service report.

Motion passed unanimously.

7. Ongoing Business

A. Subcommittee Reports

The board received minutes from the Finance and Administration Subcommittee and the Facilities and Public Safety Subcommittee.

B. Bolton Lakes Sewer Project

Mr. Morra reported that construction on the project is completed for the winter.

C. Properties and Facilities

Mr. Morra reported that the LEED Certification for the high school is still outstanding. Until the soil contamination levels have dropped low enough, the Certification will not be approved. The last testing took place in November, and the next testing will take place in April by Eagle Environmental. The cost of the testing is paid by the Bolton High School Project.

Mr. Morra reported the Bolton Board of Education is requesting for consideration the following projects to be included in the 2015 Bond Package:

1. BCS sidewalks and driveway repairs.
2. BHS fields project conceptual layout at a cost of \$2.65 million which includes additional provisions for the concession stand/press box and required sewer runs to support that and \$70K for lighting poles, wiring and fixtures which is higher than the amount the subcommittee agreed to for the high school field projects.

Additionally they are requesting the removal of the BCS roof project from the Bond Package.

The Facilities and Public Safety Subcommittee will meet to discuss the bond package in detail. Additionally, the Bolton Center Stakeholder Committee will be meeting soon to update the members regarding the plans for the Bolton Center Study.

Mr. Morra reported that three people have submitted a letter of interest for the Energy Committee. They would like to get more applicants before conducting interviews in February.

D. Revenue Sources

Nothing new to report.

8. First Selectman's Report

CAPA

Mr. Morra reported that CAPA had met on January 12th to review the requests from the town and BOE. Mr. Lessard shared with the board that CAPA continues to consider shared services/equipment. Mr. Morra explained that the Buildings and Grounds Department, Highway, and Facilities for the BOE should meet to review the needs of each group.

Mr. Morra shared with the board a letter that was received by Mr. Hathaway regarding concerns with the Assessor's Office. Mr. Morra and Ms. Stille are in the process of addressing the questions he has asked.

9. Administrative Officer's Report

Expressway Properties

Ms. Stille shared that there are no new updates. The CRCOG employee that was working on the project has recently left CRCOG.

10. Appointments

None.

11. Executive Session:

Litigation

A motion was made by Mr. Neil, seconded by Mr. Lessard to go into executive session at 8:13 P.M. and to include Administrative Officer Joyce Stille to discuss Litigation. Motion unanimously passed.

Executive Session ended at 8:20 P.M.

12. Adjournment

A motion was made by Ms. Pierog, seconded by Mr. Neil, to adjourn the meeting at 8:21 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.