

**Bentley Memorial Library Board
Regular Meeting
Tuesday, August 18, 2015
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Loni Hryn, Dot Neil, and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:05PM.

1. Approve minutes of the Regular Meeting June 9, 2015:

A motion was made by Ms. Holliman, seconded by Ms. Goldsnider to approve the minutes as presented.

2. Correspondence:

None

3. Director's Report:

Ms. Thornton distributed June 2015 Statistical Report to board members. Ms. Thornton informed the library board due to state funding ReQuest will not be up and running until October. Bentley Memorial Library staff is reminding patrons not to use ReQuest and to place ILL through Bibliomation. The library has been able to fill most ILL requests through Bibliomation. Bentley Memorial Library budget for upcoming year had a 0% increase and a reduction of \$1000.00 from the Library contracts budget due to the decrease in Bibliomation fees. The Board of Selectmen further reduced the budget by cutting \$1600 from the Library Materials line item.

4. Old Business:

A. Programs Update:

Today is the last story hour for the Summer Reading Program, Hands Around the World. The therapy dogs are scheduled for a program September 19, 2015 10:30am-11:30am. Patrons have the opportunity to read to the dogs and complete a project in the makerspace area. Justice in the Community is the topic for September, October, November and December book discussions. They will take place at the end of the month and Ms. Thornton is working on the details.

B. Books to Dreams, Inc.:

Ninety-five books were donated to Books to Dreams Inc.; the books went to MACC (Manchester Area Conferences of Churches Charities).

C. Board Member Vacancy:

Bentley Memorial Library Board has a vacancy.

5. New Business:

A. End Panels:

Ms. Thornton informed the board her plan to purchase end panels for the remaining library sections. She has requested the job be broken down into three quotes, the first order of the three was placed. This project will be funded by the library budget, Connecticut and Connecticut State Aid to Public Libraries funds.

B. Library Page&Substitute:

Ms. Thornton is waiting to hear from Ms. Stille as to the status of advertising for Library page and substitute open positions.

C. Code of Ethics:

A code of ethics draft is in the works. Once the Code of Ethics is approved, there will be a form for town officials and employees to sign.

Adjournment: A motion was made by Ms. Neil, seconded by Ms. Ames to adjourn the meeting at 4:35PM.

The next meeting is September 8, 2015 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.