

BOLTON FIRE COMMISSION
MONDAY, APRIL 22, 2013
DRAFT MINUTES

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos and Chris Moquin. Also present was Chief James R. Preuss, Fire Marshal Raymond Walker and Assistant Chief Bruce Dixon. Derek Green and Rick Metcalf were absent.

PUBLIC COMMENT - None

APPROVAL OF MINUTES – Motion to approve the draft March 25, 2013 minutes (CM/JM) V.U.

PAYMENT OF BILLS – Bills that were paid in March were circulated and discussed.

CORRESPONDENCE – Letter dated March 9, 2013 addressed to Chief Preuss and the Bolton Select Board from Chief Edward F. Pospisil, Corinth Fire Department, East Corinth, Vermont, thanking them for their help in obtaining the Bolton Rescue Truck (copy attached).

E-mail from Joyce Stille, dated April 4, 2013 regarding the budget asking for a 5%, 10% and “what could be cut to achieve a zero increase in our budget”. Chairwomen Udin and Chief Preuss discussed and responded that the “I Am Responding” program is being dropped at the end of the year so that the town could have the budgeted amount of \$1,500.00.

E-mail from Joyce Stille dated April 19, 2013 regarding the budget indicating that all budgets will operate but extra items will need approval.

COMMUNICATIONS FROM THE CHIEF

- ❖ **Steak Dinner** – Annual fundraiser is scheduled for this Saturday, April 29th at the firehouse.
- ❖ **Breakfast with the Easter Bunny** – The annual Breakfast with the Easter Bunny conducted by the Women’s Auxiliary was held at the fire house on Saturday, March 30, 2013. Also the Fire Department held the annual Easter Plant Sale. Both events were a huge success.
- ❖ **Mounting Materials for Rescue Truck** – The tools have been mounted on the new rescue truck. The donation from the Women’s Auxiliary made this possible and the fire department is very grateful.
- ❖ **Calls** – the department assisted in many calls this past month. They are mentioned under the Fire Marshal’s report. The department is very quick to respond to calls and the chief is very proud of them. The department also assisted with a major motor vehicle accident in Andover.
- ❖ **Annual Dinner** – scheduled for May 5, 2013 at Villa Louisa in Bolton.

- ❖ **Contact Updates** – the Chief has been updating the list of contact at the schools, superintendent and Building and Grounds.
- ❖ **TN Dispatch Center** – working closely with TN to update water supplies and water pressure in hydrants.
- ❖ **TN County Meeting** – the Bolton Fire Department will be hosting this meeting in May. Approximately 40 people will attend.

FIRE MARSHAL'S REPORT

Monthly Significant Activity Included:

- Responded to and worked with the Fire Department concerning several fires including: a brush and structure fire on Stonehedge Lane, a brush and structure fire on Carpenter Road and open burning on Birch Mountain Road.
- All of these incidents represent local examples of a phenomena known as the urban/wild land interface (i.e. fires that start in wooded/brush areas but immediately threaten buildings, boats, etc.) because development has moved to the edge of wooded and brush areas. This particular fire problem will impact future apparatus, water supply, and manpower needs.
- Fire Marshal Walker, Chief Preuss and Lt. Bonn, continue to attend meetings of the Planning and Zoning Commission regarding the Water Supply Advisory Committee. Related to this Lt. Bonn and Fire Marshal Walker attended a NASFM sponsored class on establishing and promoting residential sprinkler programs.
- Fire Marshal Walker and Fire Fighter Jennifer Baum continue to attend the VCI Town Center Study meetings. Of interest to the fire service is a concept plan that would create a service road and parking behind Town Hall and the Church, improved access to the Farm, and the creation of a pond that could serve as water supply on Bolton Center Road between the Church and the Farm.
- Fire Marshal Walker and Jen Roy* of the Building Department/FMO of Vernon assisted Lt. Dale Bonn and the Chief in activating all the newly installed Key Secure Boxes on the apparatus. The work of Chief Preuss and Lt. Bonn has the Knox Box program in Bolton in conformity with the latest best practices as put forth by the NFPA for key control.
- Jen volunteered to assist with the initial programming and box set up based upon her experience in setting up the TVFD system.

Current and Upcoming Activity:

- Fire Marshal Walker, as an instructor, represented Bolton, at a recent LSU FETI regional class in Louisiana.
- Fire Marshal Walker, as a Director of IFMA, recently attended the NFPA's NE Regional Code Meeting representing small communities.

OLD BUSINESS – None

NEW BUSINESS – Motion to accept the appointment of the follower officers for the Fire Department: Bruce Dixon, Fire Chief and Peter Morra, Deputy Chief. (CM/JM)

ADJOURNMENT – Motion to adjourn at 8:45 P.M. (JM/CM) V.U.

Janet K. Assard
Board Clerk

**PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/
CORRECTIONS TO THESE MINUTES**