

Bentley Memorial Library Board  
Regular Meeting  
Tuesday, April 10, 2012  
206 Bolton Center Road, Bolton, CT.

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Brook Nowak, Dorothy Rose and Library Director Liz Thornton.

Ms. Holliman called the meeting to order at 4:10PM.

**1. Minutes of the Regular Meeting March 13, 2012:**

A motion was made by Ms. Rose, seconded by Ms. Nowak to approve the minutes as presented with the following spelling corrections (underlined):

Old Business: Hartford Foundation Grant Update: Ms. Thornton reported most grant money is spent, she intends to purchase two additional computer books, Alain Jacques began installation of the label writer on Diane Danna's desk and Liz is researching cost of wiring for the three stand up computer desks.

New Business: Patricia Lewis Writing Award: Ms. Thornton informed board the Patricia Lewis Writing Award Committee met today, procedures are going well and the next meeting is April 26, 2012 to read all entries. Ms. Danna and Ms. Thornton serve on the committee.

**2. Director's Report:**

Ms. Thornton distributed statistical reports for February and March 2012 to the board, pointing out downloadable audio books for March 2012 are at a record high. Ms. Thornton shared the OverDrive circulation statistics for March. She informed the board that payment for the Association of Connecticut Library Boards Membership was mailed. Ms. Thornton distributed handouts, updating the board on Bentley Memorial Library passes currently available.

**3. Correspondence:**

Ms. Thornton reported that Stephanie Labanowski gave a \$300 donation to Bentley Memorial Library in honor of her father, Sylvester E. Labanowski. Ms. Labanowski asked that the donation be used to buy e-books for the Kindle/Kindle Fire and gave a list of suggested mystery books. Ms. Thornton informed the board that a UTC direct donation was received from William Pike.

**4. Old Business:**

**Hartford Foundation Grant Update:**

Ms. Thornton reported that the Hartford Foundation Grant has been spent.

**Evergreen 2.2 Upgrade:**

Ms. Thornton distributed notes from the Evergreen upgrade (2.2) meeting. The network was updated over the Easter weekend. The system was down Monday and a half day Tuesday. During this time Bentley used the offline circulation system. Ms. Thornton was excited to report all material was checked in and how wonderfully the Bentley

Memorial Library staff rose to the challenge and jumped right in to the updated system. She is thrilled to be part of the network and feels Bibliomation does a great job informing and supporting libraries. Ms. Thornton informed the board that all Bentley Memorial Library staff attends Bibliomation meetings, which she finds very valuable and highly recommends to others. Ms. Thornton distributed a list of council representatives for Bibliomation Inc. network governance. She feels that the user council meetings are a very important means to have a voice. Ms. Thornton informed the board that Bibliomation is developing a Kid Cat, which is expected to come out in the fall.

**Wiring for Stand Up Computers:**

Ms. Thornton informed board Alain Jacques is in the process of installing the wiring for the stand up computers.

**5. New Business:**

**OverDrive Advantage for BCS, BHS and BML:**

Ms. Thornton reported that Bentley Memorial Library purchased OverDrive Advantage, a service to purchase e-books specifically for Bentley Memorial Library, Bolton High School or Bolton Center School cardholders.

**April Program Updates:**

Ms Thornton announced the following programs taking place in April: 4/10&4/17 Green to Green Storytime, 4/19 Moose Program and 4/30 American Art Glass of the 20<sup>th</sup> Century.

**CT Nutmeg Book Award Nominees for 2013:**

Ms. Thornton distributed a list of Connecticut Nutmeg Book Award Nominees for 2013. She plans to purchase whatever books are not owned and will have a form available for patrons to vote.

**Ten Tips for Better Book Displays:**

Ms. Thornton distributed a copy of a post “Ten Tips for Better Books Displays”.

**Emergency Telephone List:**

Ms. Thornton distributed a copy of the 2012 Bentley Memorial Library emergency telephone list, including staff, pages, substitutes, volunteers, board members, and frequently called town employees. A copy of the list was sent to town hall.

**Emerging Technologies:**

Ms. Thornton distributed an informational sheet on QR codes, informing the board that Bentley Memorial Library has purchased an application for smartphones. As of July 1, 2012 patrons will have the ability to download library applications using the QR codes.

**Cub Scout Library Garden:**

Ms. Thornton informed the board she is waiting to hear back from the Cub Scouts regarding the library garden.

**Adjournment:** A motion was made by Ms. Ames, seconded by Ms. Nowak to adjourn the meeting at 5:15PM.

The next meeting is May 8, 2012 at 4:00PM.

Respectfully Submitted,  
Kelly Goldsnider,  
Secretary, Bentley Memorial Library Board