

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on May 7, 2013 at the Notch Road Municipal Center, Room 9 with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Ray Walker and Leslie Shea. Also present were Administrative Officer Joyce Stille, Lake Commissioner Kim Welch and Bolton residents.

1. Call to Order

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

A. March 27, 2013 Meeting

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes as presented. Motion passed with Mr. Walker abstaining.

B. April 1, 2013 Meeting

A motion was made by Mr. Neil, seconded by Ms. Shea to approve the aforementioned minutes as presented. Motion passed unanimously.

C. May 2, 2013 Special Meeting

A motion was made by Mr. Neil, seconded by Ms. Shea to approve the aforementioned minutes as presented. Motion passed unanimously.

4. Correspondence:

Letter received May 2, 2013 from Norman J. Preuss regarding Memorial Day Parade

Mr. Morra read a letter from Norman J. Preuss regarding the Memorial Day Parade. The parade will take place on Monday, May 27th. The parade will begin at the Elementary School at 10:00 a.m., with services on the Town Green at 10:30 a.m.

5. Unfinished Business

None.

6. New Business:

A. Lower Bolton Lake Status Report

Ms. Stille shared that the permit application has been approved by DEEP. The lake is continuously being monitored for the best time to treat the lake. DEEP has also reported that the lake will not be stocked with catfish this year, however they will do catfish sampling.

B. FY13 and FY14 Budgets

The board reviewed the month end budget summary by department. Ms. Stille shared with the board that the town has committed to returning \$150,000 in Unexpended Funds and \$50,000 from Debt Service.

C. Consider and Act on Road Race Requests

1). Bolton Road Race

A motion was made by Ms. Shea, seconded by Mr. Neil to hold the Bolton Road Race on Sunday, March 9, 2014 at 1:00 P.M. Coordinators of the race are required to notify

the Resident State Troopers, Highway Department, Fire Department and residents, in addition to providing a certificate of insurance. Motion unanimously passed.

2). Run 2 Read

A motion was made by Ms. Shea, seconded by Mr. Walker to hold the Run 2 Read Road Race on Saturday, October 5th, 2013 at 9:00 A.M. Coordinators of the race are required to notify the Resident State Troopers, Highway Department, Fire Department and residents, in addition to providing a certificate of insurance. Motion unanimously passed.

D. Consider and Act on Town Clerk Restoration Grant Resolution

A motion was made by Ms. Shea, seconded by Mr. Neil to adopt the following resolution:

RESOLVED: That Joyce M. Stille, Administrative Officer of the Town of Bolton, is empowered to execute and deliver in the name and behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant.

Motion unanimously passed.

E. Consider and Act on Resident Trooper Contract

A motion was made by Ms. Shea, seconded by Mr. Neil to authorize First Selectman Morra be authorized to sign the July 1, 2013 through June 30, 2015 contract pending approved funding in the budget. Motion unanimously passed.

Ms. Stille recommended subcommittee review of shift schedules for troopers and Town needs.

F. Consider and Act on Appropriation and/or Transfer Request(s).

A motion was made by Ms. Shea, seconded by Mr. Walker to approve a \$350 transfer within the Open Space Budget from the Other Payroll Line Item to the Professional & Business Training Line Item. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Ms. Shea to approve a transfer within the Professional & Technical Services Budget from Legal Services to Expenses (Reval) in the amount of \$3,700.00. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to approve a transfer within the Town Buildings Operations Budget from Telephone to Other Payroll in the amount of \$2,000.00. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to approve a transfer within the Town Buildings Operation Budget from Electricity to Contracts in the amount of \$5,300.00. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Ms. Shea to approve a transfer from the Public Health Budget, Other Contracts Line Item to the Senior Citizens Budget, Vendor Payments Line Item in the amount of \$3,000.00. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve a transfer within the Highway Budget from Equipment Maintenance to Equipment in the amount of \$3,800.00; and a transfer from Road Repairs to Equipment in the amount of \$6,000.00. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Walker to approve a transfer within the Police Protection Budget from Other Contracts to Repairs and Maintenance in the amount of \$800.00. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Walker to approve a transfer within the Insurance Budget from Worker's Compensation to Self-Insurance in the amount of \$500.00. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to authorize Robert Morra or Joyce Stille to approve budget transfers for the remainder of the fiscal year. A report will be given to the BOS of all transfers approved. Motion unanimously passed.

Additional Item added to agenda:

A motion was made by Mr. Neil, seconded by Mr. Walker to add the following item to the agenda. Motion unanimously passed.

G. Consider and Act on Department of Transportation Grant

A motion was made by Ms. Shea, seconded by Mr. Neil to adopt the following resolution:

Resolution authorizing Joyce M. Stille, Town Administrative Officer, to sign and execute Agreements and Contracts, along with all necessary Agreement/Contract documents, on behalf of the Town of Bolton with the Department of Transportation of the State of Connecticut.

Motion unanimously passed.

7. Ongoing Business

A. Subcommittee Reports

Ms. Stille provided the board with a copy of an application that was submitted by the Bolton Heritage Farm Commission for a matching grant. Finance is currently reviewing availability of funds to match.

Ms. Stille also reported that a reenactment is planned for the Heritage Farm weekend. The item will be discussed further by a subcommittee.

Ms. Stille shared with the board a letter received from residents on Williams Road with concerns of speeding. The item will be addressed by the Public Safety Subcommittee.

B. Bolton Lakes Sewer Project

Mr. Morra updated the board on the sewer project. The Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) will be acting on sewer extension requests for Phase I and II at their May 22, 2013 meeting. A Public Hearing for Phase IV Benefit Assessments will be taking place on May 29th.

C. Properties and Facilities

Ms. Stille shared with the board that the VCI Workshop will be taking place on Monday, May 20th.

Ms. Stille shared that at the next BOS meeting, representatives will be present from the Bolton Women's Club to be acknowledged for the new playscape at Herrick Park.

Ms. Stille reported that a grant application has been submitted for a Rain Garden at Indian Notch Park.

D. Revenue Sources

Ms. Stille shared that the town will be receiving a check next fiscal year in the amount of \$9,475.00 for equity distribution from CIRMA.

Ms. Stille shared that the April Tax Collection is .03% higher than last year at the same time.

8. First Selectmen's Report:

Mr. Morra reported that Fire Chief James Preuss has resigned. Mr. Morra commended Mr. Preuss for all of the time and effort he provided to the Fire Department.

A motion was made by Ms. Shea, seconded by Mr. Neil to submit a resolution to James Preuss thanking him for his service provided to the Bolton Fire Department. Motion unanimously passed.

A. Public Informational Meeting

Mr. Morra reported that the selectmen recently met with DOT to discuss the proposed bridge. The selectmen shared their concerns. The DOT will hold another informational meeting to be scheduled at a later date.

B. Three Board Meeting

Mr. Morra reported that Karen Bergin, BOE Chair has requested a Three Board Meeting. Ms. Stille will request additional information on the purpose of the meeting.

9. Administrative Officer's Report

A. Conn Trek IX

Ms. Stille shared with the board a letter received regarding ConnTrek IX. They are requesting the use of Indian Notch Park for an overnight stay on July 1, 2013. By consensus, the BOS approved the request.

B. Route 44 and South Road Intersection

Ms. Stille shared with the board a memorandum from Jennifer Carrier, CRCOG regarding a preliminary plan to put in a street light at the intersection of Route 44 and South Road.

10. Appointments

None.

A motion was made by Mr. Neil, seconded by Ms. Shea to adjourn the meeting at 7:44 P.M. and to re-adjourn the meeting at Town Hall. Motion unanimously passed.

The meeting re-adjourned at Town Hall at 8:10 P.M.

11. Consider and Act on Second Budget Referendum Date (if necessary)

A motion was made by Ms. Shea, seconded by Mr. Walker to set the 2nd Budget Referendum

for Tuesday, May 21st at Bolton Town Hall from 6:00 A.M. to 8:00 P.M. Motion unanimously passed.

12. Adjournment

A motion was made by Mr. Neil, seconded by Ms. Shea to adjourn the meeting at 8:11 P.M. Motion passed unanimously.

Respectfully submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.