

BOLTON BOARD OF SELECTMEN
REGULAR MEETING
NOVEMBER 13, 2012

MINUTES

The Board of Selectmen (hereinafter "BOS") held their regular meeting on Tuesday, November 13, 2012 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were Selectmen Robert Lessard, Bob Neil, Leslie Shea and Ray Walker, and Administrative Officer Joyce Stille. Also present were the Fire Chief Jim Preuss, Fire Captain Don Assard, Chairman of the Fire Commission Cheryl Udin and Bolton residents Morris Silverstein, John Toomey, Susan Cardile and Kim Welch.

1. Call to Order

The meeting was called to order by Mr. Morra at 7:00 P.M.

2. Public Comment

Jim Preuss presented an update on the rescue truck, stating that members could go online to firematic.com to see recent pictures of the truck.

Cheryl Udin presented receipts for food purchased for volunteers during Hurricane Sandy which is to be paid out of the Fire Commission budget. In this regard, Jim Preuss relayed his disappointment with the food deliveries to volunteers during the storm. After a lengthy discussion, the Selectmen decided to add a budget line item through the Emergency Management Director specifically for these types of situations. Joyce Stille stated that the school through the USDA provides free food to feed volunteers, public and staff in emergency situations and with better coordinating, this problem could be resolved.

Morris Silverstein was present to thank the Board of Selectmen and the Assessor's Office for their decision on New Bolton Road and for changing the records.

3. Approval of Minutes:

A motion was made by Bob Neil, seconded by Leslie Shea to approve of the October 2, 2012 regular meeting minutes as presented. Motion passed with one abstention by Ray Walker.

A motion was made by Leslie Shea, seconded by Bob Neil to approve of the October 23, 2012 special meeting minutes as presented. Motion passed unanimously.

4. Correspondence

A letter to Joyce Stille from the Coventry 300th Anniversary Parade Committee thanked the Board of Selectmen for participating in their Anniversary Parade.

5. Unfinished Business

Nothing at this time.

6. New Business:

A. Lower Bolton Lake Status Report

Joyce Stille gave a PowerPoint presentation summarizing the status of Lower Bolton Lake, highlighting the following points: the algae advisory had been lifted on 9/26/12 with some growth after that but not sufficient for a public health advisory; drawdown letters; managing the geese population; the ERT report and monitoring of nutrient levels in the lake. Joyce reported that the DEEP Permit Application is due over the winter months. She reported to the Board of Finance that the Town did not budget for lake issues this year but will do so next year. The Watershed Plan will include all three lakes and will be costly.

Bolton Lake resident Susan Cardile inquired about the timeframe and pricing of the Watershed Plan. All cost estimate considerations are in progress.

Bolton Lake resident Kim Welch requested copies of all data and charts for the next meeting of the Concerned Citizens of Bolton Lake.

B. Hurricane Sandy Report

Joyce Stille presented her report from the Hurricane summarizing the basic facts, staff assistance, power and communications outages, methods of communications during the storm, operations during the storm including providing food and shelter for residents and volunteers, damages as a result of the storm and ongoing/next steps.

First Selectman Bob Morra thanked staff members and resident volunteers for their assistance and efforts during the storm and praised the CL&P line and tree crews, as well as the CL&P liaison from Bolton. Joyce Stille thanked Bob Morra for his assistance throughout the storm.

C. FY13 Budget Report

Joyce circulated a Summary by Department Budget Report FY 13.

D. Consider and Act on Amendment to the Bolton Plan of Conservation and Development

A motion was made by Bob Lessard, seconded by Bob Neil to waive a public hearing and to adopt the Amendment to the Bolton Plan of Conservation and Development as presented. Motion passed unanimously.

E. Consider and Act on 2013 Meeting Schedule

A motion was made by Bob Neil, seconded by Ray Walker to adopt the 2013 Meeting Schedule with the following change: the November meeting will be on the 12th instead of the 5th. Motion passed unanimously.

F. Consider and Act on Capitol Region Council of Governments' Regional Performance Incentive Program Projects

A motion was made by Leslie Shea, seconded by Ray Walker to adopt the following Resolution:

RESOLVED: That the Board of Selectmen as the legislative body of the Town of Bolton hereby endorses the Regional Performance Incentive Program proposal referenced in Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) for the following projects to be submitted by the Capitol Region Council of Governments:

- 1. Code Enforcement Software**
- 2. Human Resources On-line Clearinghouse and Templates**
- 3. Human Resources Town Employee Portal**
- 4. Local Call Log and Management System**
- 5. Regional Mutual Disaster Recovery**

Motion passed unanimously.

G. Consider and Act on Housing for Economic Growth Program

A motion was made by Leslie Shea, seconded by Bob Neil to adopt the Housing for Economic Growth Program Resolution as proposed with the following change: the date of the Resolution should be changed from November 6, 2012 to November 13, 2012. Motion passed unanimously.

H. Consider and Act on Planning and Zoning Commission's Recommendation for Release of Maintenance Bonds

A motion was made by Leslie Shea, seconded by Bob Neil to approve of the Release of the Maintenance Bonds in connection with the Strawberry Ridge Subdivision and the High Ridge Farm Subdivision, in accordance with the recommendations of the Bolton Planning & Zoning Commission, the Town Engineer and the Highway Supervisor. Motion passed unanimously.

A motion was made by Leslie Shea, seconded by Bob Lessard to authorize the First Selectman or the Administrative Officer to approve the release of maintenance bonds, in the future, based on the recommendations of the Planning & Zoning Commission, the Town Engineer and the Highway Supervisor. Motion passed unanimously.

I. Consider and Act on Establishment of Bolton Founders' Celebration Fund.

A motion was made by Leslie Shea, seconded by Bob Neil to approve of the establishment of the Bolton Founders' Celebration Fund. Motion passed unanimously.

J. Consider and Act on Appropriation and/or Transfer Request(s)

A motion was made by Bob Lessard, seconded by Leslie Shea to approve of a transfer of \$8,000 from the Refuse budget to the Unemployment budget. Motion passed unanimously.

7. Ongoing Business:

A. Subcommittee Reports

Joyce Stille presented minutes from the Finance and Administration Subcommittee, the Facilities and Public Safety Subcommittee and the Human Resources Subcommittee and after discussion, the following motions were made:

A motion was made by Leslie Shea, seconded by Bob Lessard to adopt the proposal for non-union wages as presented. Motion passed unanimously.

A motion was made by Bob Neil, seconded by Leslie Shea to approve of the establishment of a Planning & Zoning Fire Protection Regulations Subcommittee with the following representation: 2 PZC members; 1 BOS member; 1 EDC member; Fire Marshal; Fire Chief; 1 Business owner; 1 Residential Development representative; ex officio staff John Pagini and Jim Rupert; and in addition an alternate for the individuals is to be added if requested. Motion passed unanimously.

B. Bolton Lakes Sewer Project

Phase I letters to connect were sent out and Phase II letters will go out shortly. Joyce reported that they have not received any applications for connecting to the sewer. Bob Morra reported that they will be opening bids on Phase IV at the end of the month.

C. Properties and Facilities

Joyce reported some minor damages from the storm but nothing major.

D. Revenue Sources

Nothing at this time.

8. First Selectmen's Report

Bob Morra reported that the Town received a Proclamation from the Town of Washington expressing their gratitude to the Town of Bolton for donating the old Snowplow truck to their Highway Department.

Bob Morra spoke at a Veteran's event put on by the Bolton Center School and commented on the great turnout of veterans. He thanked the staff of Bolton Center School for sponsoring the event.

Bob Morra expressed his thanks to the town staff that helped out during the storm, adding that he is very proud of them for all they have done in a time of need.

9. Administrative Officer's Report:

VCI Grant

Joyce reported that she has received 6 proposals from consultants for the VCI Grant and will be conducting interviews next week. The stakeholder committee will meet in December to discuss the process.

A motion was made by Leslie Shea, seconded by Bob Neil to authorize the Administrative Officer to execute contracts for the selected consulting firm for the VCI Grant. Motion passed unanimously.

10. Appointments

None at this time.

11. Adjournment

A motion was made by Bob Neil, seconded by Leslie Shea to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:51 P.M.

Respectfully submitted,

Kathy Sheridan
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.