

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on November 12, 2013 at the Bolton Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Robert Neil, Leslie Shea and Ray Walker. Also present were Sandra Pierog, Kim Welch, Gwen Marrion, Barbara Amodio, Sylvia Ounpuu, Milton Hathaway, Bill Anderson, Paula Friez and Sally Lessard.

1. Call to Order

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment:

Paula Friez commended Leslie Shea on her years of serving on the Board of Selectmen.

3. Approval of Minutes:

A. October 1, 2013 Meeting

A motion was made by Mr. Neil, seconded by Ms. Shea to approve the aforementioned minutes as presented. Motion passed with Mr. Walker abstaining.

B. October 15, 2013 Special Meeting

A motion was made by Mr. Neil, seconded by Ms. Shea to approve the aforementioned minutes as presented. Motion unanimously passed.

C. October 28, 2013 Workshop

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the aforementioned minutes as presented. Motion unanimously passed.

4. Correspondence:

None.

5. Unfinished Business

None.

6. New Business:

A. Charter Oak Greenway Shared Use Path

Gwen Marrion, 38 Maple Valley Road, informed the BOS that the \$40,000 grant that the town had received for the East Coast Greenway was approved to utilize for analyzing a plan to extend the trail to Route 44, past the post office. Additionally, she was informed that an additional \$31,899.35 will also be available. These funds were left over from a 2009 grant. Ms. Marrion requested that Tom Galleotta revise the proposed scope of services with the new budget.

A motion was made by Mr. Walker, seconded by Mr. Neil to authorize Gwen Marrion, Project Volunteer to request an updated Proposed Scope of Services. Motion unanimously passed.

Mr. Morra discussed that there is a new proposed location of the bridge entering into the commuter parking lot. The plan appears to be consistent with the needs of the town and of DOT. The anticipated completion date would be 2015/2016. DOT will need to meet with the owners of the old drive-in theater and come to an agreement, then it will come back to the town.

B. Lower Bolton Lake Status Report

Mr. Morra reported that the town has received the approved drawdown letter, and has currently been lowered approximately one foot. Mr. Morra also reported that he does not know when to receive the final report from George Knoecklein.

C. Consider and act on OPM Regional Performance Incentive Grant Resolutions:

- 1) CRCOG Projects**
- 2) Economic Development**
- 3) Coordinated Plans of Conservation and Development**

A motion was made by Mr. Neil, seconded by Mr. Walker to adopt the following resolutions:

RESOLVED: That the Board of Selectmen as the legislative body of the Town of Bolton hereby endorses the Regional Performance Incentive Program proposal for the following project to be submitted by the Towns of Bolton, Coventry, Mansfield and Tolland:

Shared Economic Development Services Proposal for the Towns of Bolton, Coventry, Mansfield and Tolland

and authorizes the Administrative Officer Joyce Stille to sign all necessary agreements and take all necessary actions related to this application.

RESOLVED: That the Board of Selectmen as the legislative body of the Town of Bolton hereby endorses the Regional Performance Incentive Program proposal for the following project to be submitted by the Towns of Andover and Bolton:

The joint preparation of individual Plans of Conservation and Development for the Towns of Andover and Bolton pursuant to CGS, Section 8-23

and authorizes the Administrative Officer Joyce Stille to sign all necessary agreements and take all necessary actions related to this application.

Motion unanimously passed.

D. FY14 Budget Report

The board reviewed the month end summary by department.

E. Discussion on FY15 Budget

Each department and commission has received their letter requesting submission of their FY14-15 Budget.

F. Consider and Act on Fund Balance Transfer

A motion was made by Mr. Lessard, seconded by Mr. Neil to transfer \$150,000 to the Fund Balance Account from the Board of Education. Motion unanimously passed.

G. Staffing Report

Mr. Morra reported that Elizabeth Waters has been hired to take over as Town Clerk.

Ms. Waters is currently the Assistant Town Clerk in Ellington. She is expected to begin in December.

A motion was made by Mr. Lessard, seconded by Ms. Shea to appoint Elizabeth Waters as Town Clerk. Motion unanimously passed.

H. Consider and Act on Budget Transfer and/or Appropriation Requests

None.

7. ONGOING BUSINESS

A. Subcommittee Reports

The board reviewed the minutes of the Human Resources Subcommittee detailing part time wages for the FY 14-15 Fiscal Year.

A motion was made by Mr. Neil, seconded by Mr. Walker to approve the part time wages as presented in the Human Resources Subcommittee minutes. Motion unanimously passed.

B. Bolton Lakes Sewer Project

Mr. Morra provided a brief update on the sewer project. Most of the work is currently taking place in Vernon. Phase V is expected to be out to bid in January.

C. Properties and Facilities

None.

D. Revenue Sources

None.

8. First Selectmen's Report:

A. Lake Street

Mr. Morra reported that improvements have been made to the proposed project on Lake Street/Box Mountain. Improvements will include a line of site improvement, elevation drop, and easier access for busses. Construction is expected to take place in 2015.

B. AT&T Tower Proposal

Mr. Morra updated the board on the tower proposal. This same proposal was introduced approximately two years ago. There will be an informational meeting on November 19th. Milton Hathaway, representative of three property owners in town that are being considered for a tower location, provided information on the process of determining the best location. Mr. Hathaway explained that this would be the best time for the town to request future access to the towers for emergency services.

C. Recognitions

Mr. Morra presented Selectmen Leslie Shea and Ray Walker with plaques commending them on their service to the Board of Selectmen.

9. Administrative Officer's Report

A. Financial Software System

B. Uniform Chart of Accounts

The Administrative Officer was not present to discuss.

10. Appointments

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint Robert Lessard and Robert Morra to the CAPA Committee. Motion unanimously passed.

11. Adjournment

A motion was made by Ms. Shea, seconded by Mr. Walker to adjourn the meeting at 7:51 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.