

The Economic Development Commission (EDC) held their regular meeting on Tuesday, December 2, 2014 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members present were Cathy Teller, William Anderson, and Milton Hathaway. Member Scott Rich was excused. Recording Secretary Linda McDonald was also present.

I. Call to Order

N. Kerr called the meeting to order at 7:00 p.m.

II. Approval/Modification of Minutes of October 28, 2014 Meeting:

C. Teller MOVED to APPROVE the regular meeting minutes of October 28, 2014 as presented. M. Hathaway SECONDED. MOTION CARRIED 4:0:0.

III. Public Comment/Introduction of Guests: There was no public comment.

IV. On-going Business:

A. Commission Members' Reports

1. P & Z Activities: N. Kerr reported there is agreement on the PZC to eliminate the commercial regulations for the fire regulations and to remove or amend the residential fire regulations so that the developer would have to provide an easement to the Town for the cistern installation. This will be up for a vote at the PZC meeting on December 10. W. Anderson suggested that the developer partner (cost share) with the Town. N. Kerr said there will be Monday PZC meetings to update the POCD and a public hearing for a subdivision will open on December 10.

Discussion followed on options available to developers for waivers of zoning regulations.

2. Vibrant Communities Initiative (VCI) Grant: There was no report for this item.

3. PZC Fire Protection Regulations Subcommittee: This item was discussed under P&Z Activities.

4. Budget (Membership renewal – TCC): M. Hathaway will be the EDC representative at the TCC meetings. N. Kerr has signed off on this membership renewal.

5. Outreach: There was no report on this item.

B. Bolton Business Yellow Pages: W. Anderson reported he emailed a spreadsheet to the EDC members with business contact information and the assignments for each EDC member to follow-up on.

C. Update EDC Website/Mission: There was no report on this item.

D. Branding Project: C. Teller suggested the EDC start the branding project by creating a list identifying the ten "best of" in Bolton. Discussion followed on how the EDC could help new business development move forward in town and help existing businesses grow now, as the development of a brand will probably be a long project.

V. New Business:

A. Fiscal year 2016 EDC Budget: C. Teller MOVED to submit a budget request of \$2,000.00 to the Board of Selectmen for fiscal year 2016. N. Kerr SECONDED. MOTION CARRIED 4:0:0.

B. 2015 Schedule of Meetings: N. Kerr MOVED to APPROVE the 2015 schedule of meetings as the fourth Tuesday of each month, skipping the month of November and scheduling the December meeting for the first Tuesday. C. Teller SECONDED. MOTION CARRIED 4:0:0. L. McDonald will submit the schedule to the town on behalf of the EDC.

C. Regular Meetings with Land Use Boards: N. Kerr reported that correspondence was received from the First Selectman Robert Morra regarding the collective group of Land Use Boards and Commissions meeting at least two times each year to discuss each group's current and proposed work. R. Morra has asked that the EDC appoint two members to attend these meetings. W. Anderson and N. Kerr volunteered to be the primary EDC members at these meetings. M. Hathaway MOVED to appoint W. Anderson and N. Kerr as EDC representatives to these meetings. N. Kerr SECONDED. MOTION CARRIED 4:0:0.

C. Teller left the meeting at 7:37 p.m.

D. Other: Discussion followed on the different scenarios for PZC application of the subdivision regulation regarding open space and fee-in-lieu of. W. Anderson will research more on this topic.

VI. Announcements:

A. The next EDC Regular Meeting is scheduled for Tuesday, January 27, 2015 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment: M. Hathaway MOVED to ADJOURN the meeting at 7:53 p.m. W. Anderson SECONDED. MOTION CARRIED 3:0:0.

Respectfully submitted by Linda H. McDonald

Please see minutes of subsequent meetings for the approval of these minutes and any changes to them.