

The Board of Selectmen Trails Committee held a meeting on December 12, 2013 at the Town Hall. Present were: Selectmen Robert Lessard and Gwen Marrion; Director of Community Development Patrice Carson; Highway Supervisor Lance Dimock; and Administrative Officer Joyce Stille.

1. CALL TO ORDER

The meeting began at 9:00 A.M.

2. DISCUSSION ON TRAIL EXTENSION AND SCOPE OF SERVICES

The group reviewed the scope of services submitted by Tom Galeota, Fuss & O'Neill, Inc. for the extension of the multi-modal trail from Bolton Notch Pond. The trail will connect to Indian Notch Park and extend out Route 44 to the Coventry town line. The group discussed various changes/modifications including the following:

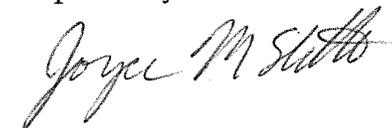
- * distance to be modified for inclusion of spur to Indian Notch Park and continuation down Route 44 to Coventry town line
- * paved to be deleted - design to propose materials
- * the Route 44 Strategic Corridor Plan, Route 6 Hop River Corridor Transportation Study and Economic and Development Strategy and Master Plan Study should be referenced for incorporation
- * delineating wetlands mapping
- * consider location and conceptual plan for trailhead/rest area at Bolton Notch Pond
- * adding feasibility review early in the process
- * total fee should equal grant amount

Ms. Marrion will review all of the comments with Mr. Galeota. When the revised scope of services is submitted by Mr. Galeota, the group will individually review for any final comments. The agreed upon scope of services will then be forwarded to DEEP for incorporation into the grant contract between the Town and DEEP for the trail study and preliminary design. Once the contract is fully executed, the Town will bid for the engineering services. Staff will work on a Request for Proposals while the contract with DEEP is being executed. All available funding will be used for this preliminary design phase unless the plan is not feasible.

3. ADJOURNMENT

The meeting ended at 10:20 A.M.

Respectfully submitted,



Joyce M. Stille
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.