

The Economic Development Commission (EDC) held their regular meeting on Tuesday, October 25, 2016 at the Notch Road Municipal Center, Room 9 with Chair William Anderson presiding. Commission members present were Cathy Teller, Milton Hathaway, and Alternate Alex Ansaldi. Scott Rich was absent. Adam Teller and Recording Secretary Linda McDonald were also present.

- I. Call to Order: W. Anderson called the meeting to order at 7:00 p.m. A. Ansaldi was seated for S. Rich.
- II. Approval/Modification of Minutes of August 23, 2016 Meeting:
  - C. Teller MOVED to approve the regular meeting minutes of August 23, 2016 as presented. M. Hathaway SECONDED. MOTION CARRIED 3:0:1 with A. Ansaldi abstaining.
- III. Public Comment/Introduction of Guests: There was no public comment.
- IV. On-going Business:
  - A. Commission Members' Reports
    1. P & Z Activities: A. Teller reported there was PZC discussion on the proposed Paggioli subdivision at the 10/19/16 meeting and was not sure whether it received PZC approval as he had recused himself from the discussion. The two lot Pesce subdivision was approved.
    2. Quarterly Meetings with Land Use Boards: W. Anderson will contact Administrative Officer Joyce Stille to get a commitment for the 2017 meeting schedule.
    3. Outreach:
      - a. Survey to businesses: C. Teller shared the Survey Monkey format with the members. Discussion followed on the process for sending out the surveys by email, regular mail and through a link on the EDC's website page.
    4. Tolland County Chamber of Commerce (TCCC) EDC subcommittee: Members were interested in how the TCCC solicits new membership and discussed providing emails of Bolton businesses to TCCC to receive notice of Chamber activities and meetings. Consensus of the commission was to forward one notification of a TCCC meeting to the Bolton businesses to assess interest.
    5. Bolton Pond/Freja Park: M. Hathaway updated the members on photos he took at the pond and said he attended a BOS meeting to speak about how the pond is getting worse. W. Anderson said the State is responsible for cleaning out the catch basins around the pond, which hadn't been done for some time. Members spoke to the importance of the town's assets being monitored and managed. M. Hathaway will follow-up with First Selectman Robert Morra and will meet with the Conservation Commission regarding advocacy and the management of Freja Park.
    6. Trainings
      - b. CERC Municipal Training – Economic Development (9/22): C. Teller and M. Hathaway attended this training and reported the presentation was informative. C. Teller will contact J. Stille to ask for a copy of the data related to the town of Coventry that was presented at the meeting.

B. EDC Website: No report.

C. Branding Project:

1. The rewards and pitfalls of Branding webinar: The members viewed the webinar titled "The Rewards and Pitfalls of Branding".

2. Welcome signs: W. Anderson said the Bolton Women's Club wishes to have name on the signs. Discussion will continue to the next meeting on the process of sponsor location on the signs.

D. Budget balance: C. Teller reported an overall balance of \$1,925.00 as of 9/30/2016.

Consensus of the commission is to submit a 2017-2018 Economic Development Commission budget of \$2,000.00 to the town.

V. New Business:

1. TCCC membership dues 2016-2017: C. Teller MOVED to pay \$350.00 for membership dues in the TCCC for 2016-2017. A. Ansaldi SECONDED. MOTION CARRIED 4:0:0.

VI. Announcements:

A. The next EDC Regular Meeting is scheduled for Tuesday, December 6, 2016 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center. There is no meeting in November.

VII. Adjournment: M. Hathaway MOVED to adjourn the meeting at 9:34 p.m. A. Ansaldi SECONDED. MOTIN CARRIED 4:0:0.

Respectfully submitted by Linda H. McDonald

Please see minutes of subsequent meetings for the approval of these minutes and any changes to them.